How to Access: Active Member Self-Service

1. Go to LASERS website, www.lasersonline.org
2. Under Quick Links, select Active Member Self-Service.
3. On first visit, on Login page select Register in box on right side.
4. On Registration page, enter your social security number (in the format indicated).
5. Enter your birth date (in the format indicated), select Next.
6. Enter your zip code (in the format indicated), select Next.
7. Create “New User ID” according to instructions given. User ID is case sensitive.
8. Create New Password according to instructions given. Confirm Password. Password is case sensitive.
9. Select a Secret Question from the menu.
10. Fill in the answer to the Secret Question, select Next. Click Done.
11. On subsequent visits, sign in with User ID and Password in box on left side of Login page. Choose Account Type (member). Select Login.

Self-Service allows access to the following information:

- Personal Information
- Phone/E-mail Updates
- Account Summary
- Account History
- Recent Requests
- Create Benefit Estimate
- Create Repay Refund Estimate
- Annual Statements
- Tax Documents
- Request An Appointment

LASERS
Contact Information
Location: 8401 United Plaza Blvd. • Baton Rouge, LA 70809
Mail: P.O. Box 44213 • Baton Rouge, LA 70804-4213
Phone: (toll-free) 800.256.3000 • (local) 225.922.0600
Web: www.lasersonline.org