



Louisiana State Employees'
Retirement System

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LIAISON MEMORANDUM
NUMBER 16-24

To: Agency Liaison Officers

From: Cindy Rougeou
Executive Director

Re: Submission of LASERS Documents Via Fax

Date: September 8, 2016

All applications for retirement, purchases, and supporting documents will be accepted by fax with the exception of any legal document requiring a certified original stamp or seal, or any form requiring a notary seal, including *Form 04-04: Spousal Consent*, and the Disability Earned Income Statement. The LASERS fax number is **225.935.2856**, and LASERS forms are being edited to include the number in the header of the document.

If you have a question on whether or not a form is acceptable by fax, you may contact Ask LASERS at asklasersagency@lasersonline.org.

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LASERS Benefits Louisiana.