

## **Internal Memorandum**

To: LASERS Audit Committee

From: Ryan Babin, Audit Services Director

**CC:** Cindy Rougeou, Executive Director

**Date:** January 23, 2019

**Subject:** Project 1920 Actuarial Experience Study File Review

The objective of this engagement was to ensure that the Actuarial Experience Study files were materially complete and accurate.

The files requested by the System Actuary included a listing of:

- Individuals that became deceased between July 1, 2013 and June 30, 2018.
- Individuals that retired between July 1, 2013 and June 30, 2018 along with the unused leave related information associated with their retirement calculation.

These files were tested to help ensure that all critical errors found on the files were resolved. It was determined that the files provided to the System Actuary were materially complete and accurate.

