



**Retired**  
**Candidate** Nominating  
Petition **2019**  
LASERS Board of Trustees Election

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**LASERS** Benefits Louisiana.

Louisiana State Employees'  
Retirement System



# Schedule and Rules for 2019 Retired Member Election

## 1. Qualifications

- A retired member candidate for a position as a trustee must be retired by the closing date for nominations, **July 9, 2019**. The term “retired member” shall not include any person still employed by the state, including retired status under the Deferred Retirement Option Plan (DROP). A LASERS retiree who is re-employed by the State pursuant to La. R.S. 11:416 (1) and (3) is still considered a “retired member.”
- Each retired candidate must submit a nominating petition bearing the names and signatures of at least 25 retired members of LASERS. Each signature must be accompanied by the last four digits of the signatory’s Social Security number.
- Each petition should be accompanied by the candidate’s photo, qualifications, and platform.

Nominations are being accepted for two positions on the LASERS Board of Trustees elected by retirees. Trustees serve four-year terms and are elected in odd-numbered years. LASERS Trustees are eligible to serve only three consecutive four-year terms, to include any term served as an active or retired member.

## 2. Schedule of Elections

**March 1, 2019**  
(1<sup>st</sup> day in March)

Nominations Open.

**July 9, 2019**  
(2<sup>nd</sup> Tuesday in July)

All nominating petitions, qualifications, platforms, and photos due to LASERS by 4:30 p.m. (Central Time).

***Signed nominating petitions will be accepted if received by facsimile or email by the date nominations are closed, as long as the original nominating petition with signatures is received by 4:30 p.m. (Central Time) July 12, 2019. If originals are not received by that deadline, the person in whose name they are submitted shall not be qualified as a candidate.***

**July 15, 2019**  
(Monday after 2<sup>nd</sup> Tuesday in July)

Drawing to determine candidate positions on ballot.

**September 27, 2019**  
(4<sup>th</sup> Friday in September)

Final day that information on candidates/ballots mailed to members.

**October 25, 2019**  
(4<sup>th</sup> Friday in October)

Votes must be received by 4:30 p.m. (Central Time).

**October 30, 2019**  
(Wednesday after 4<sup>th</sup> Friday in October)

Votes tallied and verified by this date.

**November 21 or 22, 2019**  
(Regular Board Meeting)

Board certifies and authorizes publication of ballot count.

**January 2020**

Newly elected Trustees receive orientation and are sworn in.

This schedule may be modified by the Executive Director of LASERS in the event of a disaster or emergency declared by executive order or proclamation of the Governor.

### 3. Candidate Petition, Photo, Qualifications, and Platform

All candidates should include the following with their nominating petitions:

- Candidate Petition

The petition should contain the names, signatures, and the **final four digits of the Social Security number** of at least 25 retired members of LASERS. **Social Security numbers are verified on all petition signees.** It is advisable to obtain extra signatures, in the eventuality that some cannot be verified. Printed names must be legible; otherwise they may not be counted. Signed nominating petitions will be accepted if received by facsimile or email by the date nominations are closed, as long as the original signed nominating petitions are received by 4:30 p.m. (Central Time) July 12, 2019. If originals are not received by this deadline, the person in whose name they are submitted shall not be qualified as a candidate. Information on where petitions should be sent is provided on page four of this booklet.

- Photo

Please include a professional photograph of yourself with your nominating petition. Digital photographs in JPEG format on CD are preferred. Printed photographs no smaller than 3" x 5" are acceptable. This photo will appear on the ballot. LASERS reserves the right to reject any photo with inappropriate content.

- Qualifications and Platform

Candidates should describe their qualifications for the position and the platform they seek to achieve if elected. Please limit your qualifications and platform to no more than 200 words. You may divide the total between your platform and qualifications in any manner you wish. For example: 100 words for qualifications and 100 words for platform. Qualifications and platform will appear on the ballot verbatim. If your qualifications and platform exceed 200 words, LASERS reserves the right to edit for length.

### 4. Responsibilities of the Trustee

- A Trustee should have knowledge of, background in, or the ability to understand and utilize investment principles and terminology for a retirement system whose current assets exceed \$12 billion.
- A Trustee should become familiar with all applicable retirement laws in order to adequately rule on appeals submitted by members of the retirement system.
- Trustees are expected to attend all regularly scheduled meetings of the Board; assigned committee meetings; and workshops.

- Trustees must act in the sole and exclusive interest of LASERS members and retirees. Breach of fiduciary duty can result in personal liability.
- Trustees must file annual personal financial disclosure reports with the Board of Ethics detailing, among other requirements, income received from the state, political subdivisions, and gaming interests.
- Persons who have been found in violation of the Code of Governmental Ethics for misuse of public funds are not eligible to serve as a Trustee.
- Persons who have been convicted of a felony offense are not eligible to serve as a Trustee for a period of five years after the conviction or after the end of imprisonment, whichever is later.

## 5. Election Details

- The Executive Director of LASERS will respond to each individual who submits a candidate petition, providing notification of eligible status, and the date of the drawing to determine ballot position.
- There shall be a drawing on July 15, 2019, at the Retirement Systems Building, 8401 United Plaza Boulevard, Baton Rouge, Louisiana, 70809 to determine the position each candidate shall have on the ballot or election brochure. All candidates may attend or send a representative to the drawing.
- After ballot position has been determined, the Executive Director notifies candidates.
- Ballots and candidate information are distributed to each member who retired prior to July 1, 2019.
- Each retiree may vote for one candidate.
- Votes shall be confidential.
- The candidate receiving the highest vote tally shall be declared elected.
- Candidates for election to the LASERS Board of Trustees shall not solicit employees of LASERS to participate in their campaigns, and LASERS employees cannot participate, or give assistance to any member who is running for election or re-election to the Board. Candidates shall not solicit or have contact with any vendor or employee of a vendor who is providing LASERS with products or services related to elections of the LASERS Board of Trustees. LASERS employees are free to sign nominating petitions.

## Deadline for Submission

This completed petition, together with your photo, qualifications, and platform must be received in the office of the LASERS Executive Director no later than 4:30 p.m. (Central Time), Tuesday, July 9, 2019.

### **Louisiana State Employees' Retirement System (LASERS)**

#### **Mailing Address:**

P.O. Box 44213  
Baton Rouge, LA 70804-4213

#### **Street Address:**

First Floor, Louisiana Retirement Systems Building  
8401 United Plaza Blvd.  
Baton Rouge, LA 70809

#### **Additional Information:**

##### **Board Election Information:**

225.922.1131

##### **FAX (to send petitions):**

225.922.2031

##### **Email:**

[LASERSelection@lasersonline.org](mailto:LASERSelection@lasersonline.org)





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**Eligibility Requirement for Candidacy**

To be a candidate for a seat on the LASERS Board of Trustees, at least 25 retired LASERS members must endorse your candidacy. Each signature must be accompanied by the final four digits of the retired member's Social Security number. It is advisable to obtain more than 25 names, in the eventuality that some signatures cannot be verified. Social Security numbers are verified on all petition signatures. (Important information is located on page four of this booklet for street/ mailing addresses, or telephone numbers.)

**DEADLINE: 4:30 PM (Central Time) July 9, 2019.**

Name:	Social Security Number (final four digits):
Mailing Address:	Email Address:
City, State, Zip:	
Daytime Area Code/Telephone:	Your Last State Agency:

SIGNATURE:

**INSTRUCTIONS:** Print your name, sign, provide the final four digits of your Social Security number (SSN), and date the petition.  
*I hereby endorse the above-named person for the position of Trustee of the Louisiana State Employees' Retirement System.*

Name (printed)	Signature	SSN (final four digits)	Date
01.			
02.			
03.			
04.			
05.			
06.			
07.			
08.			
09.			
10.			

2019 LASERS Board of Trustees Election | **Retired Candidate** | Nominating Petition

(You may make additional copies of this page.)

\_\_ of \_\_ (Petition)

<b>Candidate's Name:</b>	<b>Social Security Number (final four digits):</b>
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Name (printed)	Signature	SSN (final four digits)	Date
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12.			
13.			
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2019 LASERS Board of Trustees Election | **Retired Candidate** | Nominating Petition

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\_\_ of \_\_ (Petition)

<b>Candidate's Name:</b>	<b>Social Security Number (final four digits):</b>
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Name (printed)	Signature	SSN (final four digits)	Date
28.			
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**Notes:**

Notes:



## Contact Information

**Location:** 8401 United Plaza Blvd. • Baton Rouge, LA 70809

**Mail:** P.O. Box 44213 • Baton Rouge, LA 70804-4213

**Phone:** (toll-free) 800.256.3000 • (local) 225.922.0600

**Web:** [www.lasersonline.org](http://www.lasersonline.org)

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