

Assurance Report

1902 Employer Agency Queries

June 28, 2019

Cindy Rougeou, LASERS Executive Director
The LASERS Audit Committee

BACKGROUND

This was a planned engagement on the fiscal year end (FYE) 2019 Audit Plan. This report provides a progress update of the queries performed on employer agencies. The fieldwork for this engagement was completed on June 4, 2019.

Audit Services uses the available data for employer agencies, which consists of employee and leave information, for the purpose of developing and performing continuous auditing tests.

This project expands the coverage of Audit Services throughout the contributing agencies. Ongoing proactive reviews of these files are completed through Audit Command Language (ACL) scripts that are scheduled to run on a regular basis.

SCOPE, OBJECTIVES, AND METHODOLOGY

The scope of this engagement consists of the review of employer agencies.

The primary objectives of this engagement were to determine if:

- Eligible employees are enrolled properly in accordance with LASERS regulations.
- Rehired retirees are reported in accordance with LASERS regulations.
- Retiree leave balances certified by the agency are accurate.

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This engagement was conducted in accordance with the policies and procedures of the Audit Services Division.

ENGAGEMENT SUMMARY

The results generated from testing are evaluated by Audit Services and then submitted to either LASERS or agency personnel for verification and correction, as necessary. Some examples of the types of anomalies include, but are not limited to, the following:

- Membership:
 - Individuals that are not enrolled and/or do not start contributing to LASERS on the date of hire.
 - Membership related information not properly reported to LASERS.
 - Membership related information in LaGov HCM System does not match SOLARIS.
- Rehired Retiree:
 - Rehired retirees that are not properly reported to LASERS, which may result in excess earnings or benefit overpayments (depending on rehire option selected).
 - Rehired retiree related information in LaGov HCM System does not match SOLARIS.
- Incorrect retiree leave balances reported to LASERS which can result in monthly benefit or lump sum leave payment errors.


Since these types of errors are typically found in a timelier manner than a traditional audit, the impact to LASERS and the individuals are mitigated. As noted in the engagement objectives, the focus is to ensure compliance with select statutory provisions. A total of 30 agency related issues were identified and the table below is a breakdown of the number and type of issues by agency. Furthermore, a total of 63 non-agency issues were identified which mostly related to data corrections.

Agency Number and Name	Number of Membership Related Issues	Number of Rehire Retiree Related Issues	Number of Retiree Leave Related Issues	Total Number of Issues
022 Division of Administration Office of Human Resources			2	2
024 Louisiana Department of Revenue			1	1
036 Louisiana Military Department	2			2
053 Department of Corrections	1			1
058 LSU Medical Center Health Care Services Division			1	1
067 Department of Education	1			1
097 Office for Citizen with Disabilities			1	1
109 Florida Parishes Human Services Authority			1	1
119 Louisiana Community and Technical College System			1	1

Agency Number and Name	Number of Membership Related Issues	Number of Rehire Retiree Related Issues	Number of Retiree Leave Related Issues	Total Number of Issues
237 Bossier Parish Community College	1			1
320 Department of Children and Family Services			4	4
520 Louisiana State University	1			1
521 LSU Health Sciences Center - New Orleans	6			6
540 Louisiana Workforce Commission	2	1		3
550 Department of Veterans Affairs	1			1
650 Orleans Levee District - Flood Division	1			1
700 Department of Transportation and Development			2	2
Totals	16	1	13	30

FOLLOW-UP

A follow-up to this engagement is not necessary. All unresolved items will be carried over as part of FYE 2020 testing.


 Ryan Babin, CIA, CISA
 Audit Services Director