

Louisiana State Employees'
Retirement System

# OPEN FORUM [FALL 2019]



# **AGENCY OPEN FORUM**

WEDNESDAY, SEPTEMBER 25, 2019 9:00 A.M. - 11:30 A.M. LASERS, 4TH FLOOR

**WELCOME & INTRODUCTIONS** 

Maris E. LeBlanc

LASERS Deputy Director

**EXECUTIVE DIRECTOR COMMENTS** 

**Cindy Rougeou** 

LASERS Executive Director

LEGISLATIVE SESSION OUTCOME

[Passed Bills & WEP Update]

Maris E. LeBlanc

LASERS Deputy Director

**MEMBER SERVICES INFORMATION** 

[Resources & Education]

**Wendy Demouy** 

LASERS Retirement Benefits Specialist

**DEFERRED COMPENSATION PLAN** 

[Top Reasons to Participate]

Wayne Veal

Retirement Plan Advisor Empower Retirement

**BREAK (10 MINUTES)** –

**PROPOSED W-4P CHANGES** 

[What to Expect for January 1, 2020]

Casey Jackson

LASERS Accountant Manager

INVESTMENT PERFORMANCE

[2019 Fiscal Year End Update]

**Bobby Beale, CFA, CAIA** 

LASERS Chief Investment Officer

**RSEA UPDATE** 

[Membership Benefits]

**Susan Jandle** *RSEA Office Manager* 

Maris E. LeBlanc

LASERS Deputy Director

Q&A / WRAP-UP

WWW.LASERSONLINE.ORG





# LOUISIANA LEGISLATIVE SESSION OUTCOME

[MARIS E. LEBLANC]







# 2019 Legislation

Presented at the September 2019 Open Forum

By Maris LeBlanc

### **Bills that Failed**

• **HB 28** (Ivey) would have created a hybrid plan for new members of all state retirement systems.

The LASERS Board of Trustees opposed this bill.

• **SB 14** (Peacock) would have created term limits for retirement system boards of trustees. The LASERS Board already has limits of three consecutive four year terms.

The LASERS Board of Trustees was neutral on this bill.

LASERS

#### **House Bills that Passed**

• **HB 29** (R. Johnson) removes the increased insurance premiums for Hazardous Duty Services Plan (HAZ Plan) retirees who transfer service and retire with an unreduced retirement benefit, once the retiree reaches regular retirement age. **Act 289**, effective 6/11/19 for purposes of calculating premiums, otherwise 7/1/19.

The LASERS Board of Trustees was neutral on this bill.

• **HB 392** (Henry) appropriates \$9.5 million of surplus funds to the LASERS initial unfunded accrued liability. This appropriation is required by the State Constitution. **Act 50**, effective 6/11/19.

The LASERS Board of Trustees supported this bill.

**LASERS** 

#### **Senate Bills that Passed**

• **SB 9** (Peterson) excludes future management class employees of the Regional Transit Authority from LASERS membership. **Act 264**, effective 6/30/19.

The LASERS Board of Trustees was neutral on this bill.

• **SB 15** (Long) changes the definition for Department of Agriculture & Forestry firefighters who may enroll in the HAZ Plan. **Act 42**, effective 6/30/2019.

The LASERS Board of Trustees was neutral on this bill.

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#### **Others**

- **SR 266** (Colomb) requests a study of the payment of retirement benefits when a beneficiary is convicted of murdering the system member or retiree.
- HCR 20 (Jones) and SCR 34 (Mizell) ask Congress to consider repealing the Windfall Elimination Provision (WEP) and Government Pension Offset (GPO) that reduce Social Security benefits for persons who also receive a public pension, such as a LASERS benefit.

The LASERS Board of Trustees supported these resolutions.

**LASERS** 

# **Windfall Elimination Provision** (WEP)

- **H.R. 3934** has been filed in Congress by Rep. Kevin Brady (R-TX) to create a new formula for the WEP.
- It is known as the Equal Treatment of Public Servants Act of 2019.
- The LASERS Board of Trustees has voted to support it.

**LASERS** 





# MEMBER SERVICES INFORMATION

[WENDY DEMOUY]





# Member Services Information Open Forum 2019

Wendy Demouy, Retirement Benefits Specialist

# **Today's Topics**

- LASERS Resources & Education
- Employer's Guide
- Member's Guide
- Liaison Memoranda
- Changes in Agency Personnel
- Enrollments

- Retirement Formula
- DROP & IBO
- Unused leave
- Retirement Process: Forms and Applications
- Social Security Protection Act of 2004

# **LASERS Website Features**

- Board of Trustees
- Recent Legislation
- Forms & Publications
- Seminar Registration
- Educational Videos
- Sign up for Emails
- Investment Allocations
- Access Your Account



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# **LASERS Video Library**



www.lasersonline.org/resources/video-library

What is Your Retirement Plan and Eligibility?

> Purchases of Service Credit



Annual and Sick Leave: How it Affects Your Retirement

Preparation for Individual Counseling: Rank-and-File Members

#### Resources

# **Employer's Guide to Retirement**



#### www.lasersonline.org/employers/publications

- Contains detailed information about service credit,
   contribution reporting, retirement plans, re-employed
   retirees, benefit calculations, and much more
- Information broken down by **chapter**
- FAQ's and Workflow chart(s) at end of each chapter
- Direct specific questions to **AskLASERS** by clicking the link on the LASERS website



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#### Resource

# **Employer's Guide: Chapter Overview**

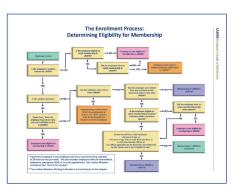
#### **Chapter 1 - Enrollment**



#### **Frequently Asked Questions**



# Flowchart for Determining Eligibility for Membership



#### Resources

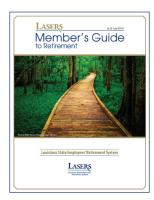
# **Member's Guide to Retirement**



www.lasersonline.org/resources/publications

Contains detailed information on:

- LASERS membership, including details defining all categories of our plans
- Initial Benefit Option (IBO) information
- **Deferred Retirement Option Plan** (DROP) information
- Clear answers to many of the questions members may have about planning for retirement



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#### Resources

# **Member's Guide: Chapter Overview**





#### **Education**

# **CPTP: Comprehensive Public Training Program**

- Provides retirement education for human resources and payroll personnel, the LASERS Retirement Education Department hosts LASERS agency training courses through CPTP.
- C.H.R.P. Module 4: LASERS Agency Training/RRM Workshop is a one-day workshop for state employees who handle the LASERS program for staff at their agency.



- Workshops are scheduled at the LASERS building in Baton Rouge:
  - Thursday, November 14
- Register for a class through the LEO website or through Civil Service.

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#### **Education**

### **CPTP Interest and Feedback**

Are you interested in attending LASERS agency training class through CPTP?
What would you most like to get out of the agency training class?

- For those joining through the webinar, take a look at our live poll on your screen at this time to provide your feedback.
- For those in the room, raise your hand if you're interested in attending a class. Provide additional feedback to the questions above on the back of your evaluation sheet.



#### **Education**

# **Additional Workshops**

#### You can request LASERS to conduct the following at your agency:

- PREP to Go
- General Session (LASERS Only)
- Early Career
- Wellness Visit

#### **Contact the Retirement Education Department at LASERS.**

# Members can attend PREP & Early Career at LASERS and throughout the state:

- PREP offered once a month in Baton Rouge and periodically in major cities throughout the state.
- Early Career quarterly
- Click "Register for a Workshop" on the LASERS website for dates and locations.



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#### **Email Notifications**

## **Liaison Memoranda**



#### www.lasersonline.org/employers/liaison-memoranda

- Emailed to agency contacts periodically with important updates, upcoming events, reminders, etc.
- Statewide Individual Counseling (IC) sessions are announced through liaison memoranda regularly.
  - Forward IC memos to your employees ASAP
- Archives are organized by topic and date.

#### Sign up here:

www.lasersonline.org/employers/liaison-memoranda/subscribe/

#### New archives page!



**Important Reminders** 

# **Report Changes in Personnel to LASERS**

- Update agency contact information in Employer Self-Service (ESS)
- Ensures all LASERS emails and Liaison Memoranda are sent to correct contacts at agencies
- On the LASERS home page, click on 'Login: Employer'



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# **Enrollments**

- Newly enrolled members should complete Form 01-01: Member Registration
  - Do not submit to LASERS
  - Keep in member's personnel file
- Newly enrolled members should submit to LASERS:
  - Copy of Social Security card member and beneficiary(ies)
  - Copy of birth certificate member and beneficiary(ies)
  - Form 01-06 Designation of Beneficiary
- Refer to Enrollment Chapter in the Employer's Guide
- Direct specific questions concerning enrollments to AskLASERS (located on the LASERS website)



# **Optional Membership in LASERS**

- Three situations when an employee can elect to opt out of LASERS:
  - Employee at least age 55 and have earned 40 credits in SSA, or
  - Employee at least age 60
  - Employee is a retiree from another Louisiana public retirement system
- Employee must make selection on Form 01-01: Membership Registration and should not be enrolled in LASERS, and
- Employee must provide *Form SSA-7005: Earnings and Benefits Statement* certifying he has met the requirements for optional membership
- See **Liaison Memorandum 17-28** for more information and examples

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## **Retirement Formula**

Service Accrual Final Average Maximum
Credit Compensation FAC:

# **Service Credit**

- Service credit is determined by dividing actual earnings by full-time base pay
  - Earnings typically do not include overtime pay, shift differential, per diem, premium pay
- Two types of service credit can be earned:
  - Eligibility
  - Benefit Computation



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# **Final Average Compensation (FAC)**

Based on your retirement plan, it is the average earned compensation received during <u>36</u> or <u>60</u> highest months of successive employment or the highest joined months of employment if service was interrupted.

# **Regular Retirement Example**

**Maximum** Final Average Accrual Service **Benefit Compensation Credit** 

30 years **2.5**%





\$2,500.00



\$1,875.00

# **Important Decision Factors for DROP or IBO**

- How long does member plan on working with the state?
- Does member foresee any significant increases in salary?
  - FAC consideration; 100% FAC Future salary increases will not impact DROP benefit; Difficult to reach 100% of FAC. Can more easily reach 100% of FAC with IBO.



- How old will member be at time of retirement?
  - Tax implications on lump sum money
  - Re-employment
- Run comparison estimates



# **Deferred Retirement Option Plan**

DROP allows member to defer/save his retirement benefit for a maximum of <u>36 months</u> while continuing to work and receive a paycheck.

- Upon DROP entry, member selects retirement option, retirement option beneficiary and DROP account beneficiary
  - Retirement option irrevocable
  - Retirement option beneficiary 2A 4B irrevocable
  - DROP account beneficiary does not have to be the same as retirement option beneficiary
- Monthly benefit that would have been drawn if member had retired is instead placed in a **DROP sub-account** while member continues employment

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# **Things to Consider During DROP:**

No employee or employer contributions are paid to LASERS	No service credit is earned
Eligible for performance adjustments, promotions, demotions, etc.	Benefit is locked in based on years of service and FAC at time of DROP entry
Eligible to change employers as long as there is no break in service	Upon termination, member is retired
Lump sum account created	Interest is not paid during DROP participation period
Continue to accrue and use leave	

# **Initial Benefit Option**

IBO allows member to receive a lump-sum equivalent of up to 36 months of maximum retirement benefit at time of retirement

- All future monthly benefits will be **reduced** based on member's age at retirement and the amount of the IBO selected
- IBO can be selected at regular non-reduced retirement
- There is no participation window

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# **Unused Leave**

- At the time of retirement, member may receive additional benefits for unused, accumulated annual and sick leave
- If retire out of state service, member will not be given credit for unused leave unless eligible for retirement when terminated state service
- Unused leave <u>may not</u> be used for retirement eligibility purposes
- The unused leave balance, reported to LASERS, should not include any hours that were paid by agency to member, such as the 300 hours of annual leave paid by most agencies

#### Notes:

- Member is allowed to take leave on last day of employment (termination date)
- Amount of leave a member can take prior to retirement is **agency specific**

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# **Unused Leave Options**

#### **Convert Leave to Service Credit:**

 Additional service credit for converted leave will be included in the total years of service credit used to calculate retirement benefit

#### **Lump Sum Payment of Leave:**

- Amount paid will be at an actuarial rate, and not at member's regular hourly rate
- Lump sum payments are calculated by multiplying the additional annual benefit, which member would have received if had converted leave, by an actuarial reserve factor based on age at retirement
- · Actuarial reserve factor is based on life expectancy and is subject to change





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## **Unused Leave Conversion Table**

Days of Unused Leave	Credit				
1-26	.10				
27-52	.20				
53-78	.30				
79-104	.40				
105-130	.50				
131-156	.60				
157-182	.70				
183-208	.80				
209-234	.90				
235-260	One Year				

NOTE: There is no limit on the amount of leave for additional benefits.

NOTE: If converted leave will cause retirement benefit to exceed 100% of the FAC, leave in excess of the 100% cap will be paid in an actuarial lump sum payment.

Conversion Table located on page 14.2 of Employer's Guide & page 23 of Member's Guide

**Unused Leave** 

# **Example: Conversion v. Lump Sum**

Member: Age 57 | \$2,500 FAC | 225 days leave or .90 years of SC

#### **CONVERTED LEAVE**

Years of Service Credit		Accrual Rate		<b>Average Compensation</b>		Monthly / Annual Benefit
.90	Χ	2.5%	Χ	\$2,500	=	\$56.25 / \$675.00

#### **LUMP SUM LEAVE**

Additional Annual Benefit		Actuarial Reserve Factor		Lump Sum Payment
\$675.00	Χ	11.06196	=	\$7,466.82

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# **Change of Option After Retirement**

- Death of Beneficiary can "pop up" to Maximum (Option 1 4B)
  - Request option change by submitting Form 10-07: Application for Change in Retirement Benefit due to Death of Beneficiary
  - Submit copy of beneficiary's death certificate
  - Effective date will be date of beneficiary's death
- Divorce can change to actuarially reduced Maximum (Option 2A 4B)
  - Submit Form 10-06: Application for Change in Retirement Benefit due to Divorce
  - Submit certified court order stating former spouse irrevocably relinquishes the survivor benefits under the option selected
  - \$150 actuarial fee



CANNOT NAME ANOTHER BENEFICIARY FOR LIFETIME BENEFIT!

#### **Retirement Process**

### What to Submit

#### **CAN BE SUBMITTED ANY TIME:**

- ☐ Photocopies of birth certificates for member & beneficiary(ies)
- ☐ Photocopies of social security cards for member & beneficiary(ies)
- ☐ Certified copy of divorce decree or copy of ex-spouse's death certificate, if applicable
- ☐ Photocopy of marriage certificate only if Option 4A is chosen

#### NO MORE THAN 6 MONTHS PRIOR TO EFFECTIVE RETIREMENT DATE:

- ☐ Retirement/IBO/DROP Application, whichever applicable
- ☐ Form 4-04: Spousal Consent, if applicable
- ☐ Form 6-02: Insurance Premium Deduction Authorization
- ☐ Form 4-05: Authorization for Direct Deposit
- ☐ Form W-4P: Withholding Certificate for Pension Payments



All required documents must be submitted prior to retirement benefit being paid.

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#### **Retirement Process**

# **Submitting Forms**

#### **RETIREMENT**

- LASERS forms and Non-Legal Documents can be submitted via fax, mail, or hand delivered
  - IF faxed, do not mail
  - DO NOT PRE PRINT FORMS. This may cause forms to be rejected.

#### **LEGAL DOCUMENTS**

- Mail or hand deliver only (I.e.: Spousal Consent, JOD, Community Property, POA, etc.)
- · Must include proof of certified copy

#### **SPECIAL NOTES:**

- <u>TERMINATION DATE</u>:
  - A member's termination date should be reported as the last day that the member was
    employed by their agency. The termination date is not the day after a member ceases to
    work.

# **Social Security Protection Act of 2004**

- Agencies must notify potential employees about effects of the Windfall Elimination Provision (WEP)
- Member is required to sign Form 1945: Statement
   Concerning Your Employment in a Job Not Covered by
   Social Security certifying possible effects of the WEP on
   potential future Social Security benefits
- Watch the Social Security Offsets video on the LASERS website for details





www.lasersonline.org/resources/video-library







# COMPENSATION PLAN

[WAYNE VEAL]





# **Top Reasons to Participate**



# Reasons to Participate: Pre-tax and After-tax Roth savings

#### Pre-Tax

- Reduces taxes now, not counted as taxable income
- Contributions and any earnings taxed as ordinary income when withdrawn, usually at retirement

#### After-tax Roth

- Made with after tax dollars, making earnings tax free
- Tax-free distributions when qualifying events occur

#### Tax credit of up to \$1,000 depending upon your income

- To learn more about the tax credit, consult tax adviser
- Search "Saver's Credit" or Form 8880 on www.irs.gov

The tax information contained in this material is based on federal laws existing on the date of its publication. Such laws are subject to legislative change and to judicial and administrative interpretation. Anyone considering the application of this information to his or her own situation should consult with his or her professional tax advisor.





# Reason to Participate: Potential Savings Growth

- Easy saving with automatic payroll deductions
- **Bridge the gap** between pension plan and what you really need for retirement
- Retirement Planning can be done on your own or with a Retirement Plan Advisor





# Reason to Participate: Contribute More During DROP

- Put your LASERS employee retirement contribution into your Louisiana Deferred Compensation Plan.
- You have lived without this money since employment with the state, continue to do so during DROP and save MORE while your take-home pay remains the same!



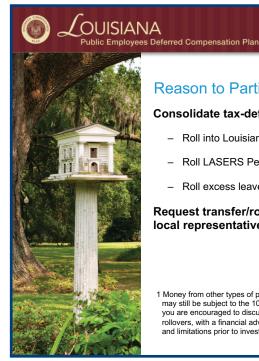


#### Reason to Participate: Depositing Leave Hours at Retirement

- Deposit first 300 hours of accumulated leave time in DCP account
- Must stay within annual contribution limits
- Accumulated leave over and above the first 300 hours can be rolled over into DCP account







#### Reason to Participate: Account Consolidation

#### Consolidate tax-deferred accounts<sup>1</sup>

- Roll into Louisiana DCP
- Roll LASERS Pension assets into DCP
- Roll excess leave balance in DCP at retirement

#### Request transfer/rollover paperwork from your local representative

1 Money from other types of plans or accounts that are rolled over into a 457 plan may still be subject to the 10% federal tax penalty. As with any financial decision, you are encouraged to discuss moving money between accounts, including rollovers, with a financial advisor and to consider costs, risks, investment options and limitations prior to investing.

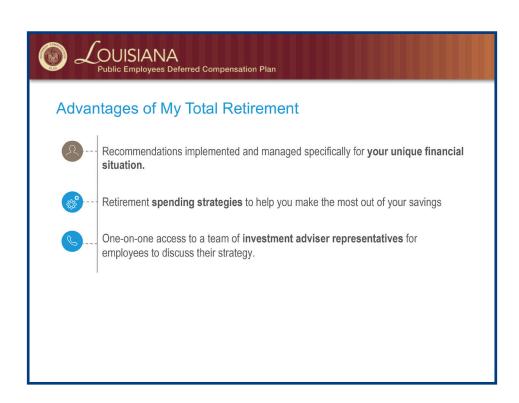


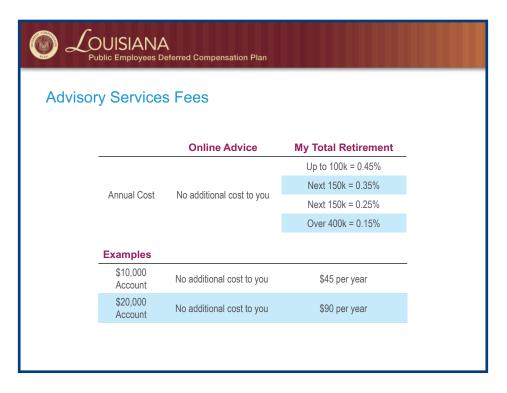
#### What is Empower Retirement Advisory Services?

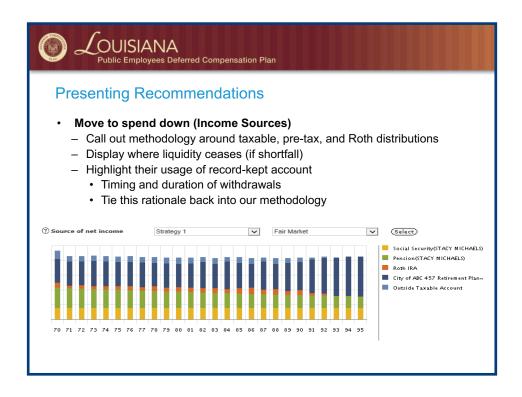
Comprehensive solution offered by Advised Assets Group, LLC, a registered investment adviser

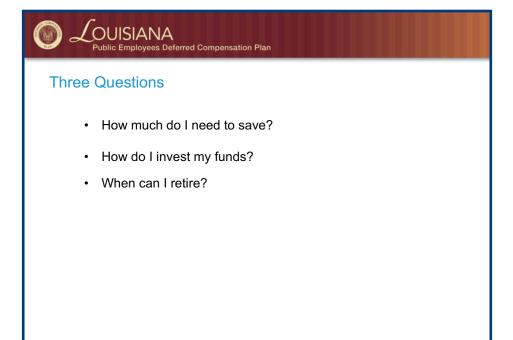
- My Total Retirement™
  - A **personalized retirement strategy** based on your financial picture that is professionally implemented and managed that can address your savings, investing and retirement income needs
  - Customized spending assistance to help retirement income last longer
- **Online Advice** 
  - Fund specific recommendations to help you validate or adjust your already developed strategy

There is no guarantee provided by any party that participation in any of the advisory services will result in a profit.











# Reason to Participate: No Penalty on Distributions Prior to Age 59½ in 457 Plans

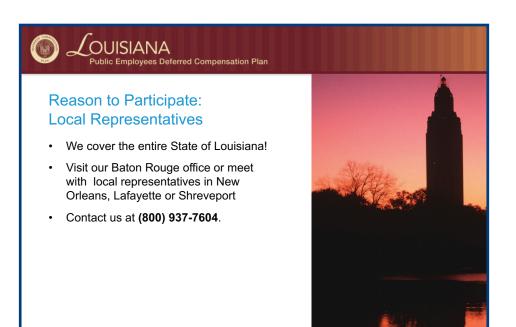
#### 457 plans

- Eligible for a distribution when you separate from state/government employment
- No age requirement or age penalty
- Must pay ordinary income tax

#### Other plan types

 10% federal tax penalty on top of ordinary income tax in other plan types when withdrawing before age 59½







#### Recap: Top Reasons to Participate

- Pre-tax savings and After-tax Roth savings
- · Potential savings growth
- Contribute more during DROP
- Deposit leave hours
- Purchase service credits
- Account Consolidation
- Empower Retirement Advisory Services
- No Penalty on Distribution Prior to Age 59 ½ in 457 plans
- · Local representatives



#### What Do I Do Next?

To Enroll Online:
 Visit LouisianaDCP.com
 Click on About Your Plan/Enroll Now

#### In Person:

Contact your local representative at 800-937-7604 or your HR Department for assistance

#### Visit our office:

Louisiana Deferred Compensation Plan 9100 Bluebonnet Centre Blvd. Suite 203 Baton Rouge, LA 70809





#### **Empower Retirement**

- Serves 8.6 million plan participants and administer 38,000+ retirement plans\*
- Chosen by the State of Louisiana to provide services to the Louisiana DCP:
  - Administration, education and communication
- Chosen by LASERS to administer the Self-Directed Plan and Optional Retirement Plan
- · Helping you with your retirement
- \* As of December 31, 2018. Information refers to all retirement businesses of Great-West Life & Annuity Insurance Company and its subsidiaries and affiliates, including Great-West Life & Annuity Insurance Company of New York, marketed under the Empower Retirement brand.





# Questions? Thank You!

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This material has been prepared for informational and educational purposes only and is not intended to provide investment, legal or tax advice. RO716402-0219





# PROPOSED W-4P CHANGES

[CASEY JACKSON]





# **Changes to Form W4-P**

**Open Forum 2019** 

Casey Jackson, Accountant Manager

# **Changes to Form W4-P**



- Changes effective January 1, 2020
- Draft of Form W-4 has been released
- W4-P to be released later in the year
- Retirees will not be required to complete a new form
- You will need your tax return to complete

## **Disclaimer**



- LASERS cannot give advice to retirees on completing form
- Recommend contacting your tax advisor for assistance



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# INVESTMENT PERFORMANCE

[BOBBY BEALE, CFA, CAIA]

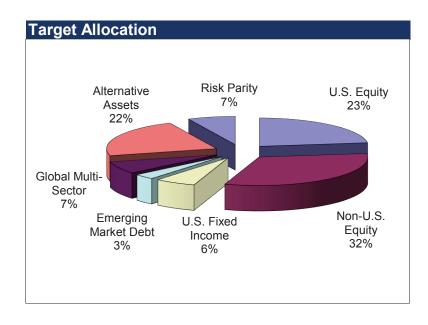




Performance information and rankings are as of June 30, 2019

(		
	 	ormance

Asset Class	Mkt. Value (\$millions)	Fiscal YTD	2 Years	3 Years	4 Years	5 Years	7 Years	10 Years
U.S. Equity	\$2,611.0	3.5	8.9	12.2	9.0	8.7	13.0	14.4
Non-U.S. Equity	\$3,721.3	1.5	4.1	9.8	4.7	2.8	6.7	7.5
Fixed Income	\$1,813.2	6.8	4.7	5.9	5.1	3.8	5.0	7.3
Alternative Assets	\$3,333.3	7.5	9.7	9.7	7.2	6.4	7.5	8.6
Cash Equivalents/Other	\$72.4							
S&P 500		10.4	12.4	14.2	11.5	10.7	14.0	14.7
MSCI World Ex-USA		1.8	4.7	9.6	4.5	2.6	7.5	7.3
Bloomberg Barclay's US Agg		7.9	3.7	2.3	3.2	2.9	2.6	3.9
TOTAL PLAN	\$11,551.2	4.4	6.9	9.8	6.6	5.6	8.4	9.8



#### Rankings

Percentile*
97
33
85
69
51

<sup>\*</sup>Percentile rankings according to Wilshire's Trust Universe Comparison Service (TUCS) which provides a universe comparison of market returns for the larger public pension plans in the United States. Rankings are based on returns of public pension plans in the universe with market values greater than \$1 billion.





# RSEA UPDATE

[SUSAN JANDLE]





## What is RSEA?

- An independently led and membership driven non-profit organization that is designed to advocate for retirement and health benefits and improve the lives of members through informational/enrichment programs.
- ➤ We represent **Retired** and **Active** Louisiana state employees and their families.



### **Our Mission**

To advance the quality of life of **current** and **future retired state employees** who have given of their talents to the State of Louisiana.



### **Our Goals**

- ➤ Preserve Defined Benefit Retirement Plan and existing Health Benefits Program through lobbying efforts of the Louisiana State Legislature
- ➤ Lobby Congress to eliminate federal offset programs and oppose mandatory Social Security
- ➤ Ensure continued constitutional protection of retirees' and state employees' contractual retirement rights
- Develop and implement sustainable and reliable funding for annual cost-of-living adjustments that will benefit both current and future state retirees.



# Why Join?

Have your voice heard by legislators and state administrators bolstered by the support and strength of fellow RSEA members.



# Can you join?

If you are one of the following you can join –

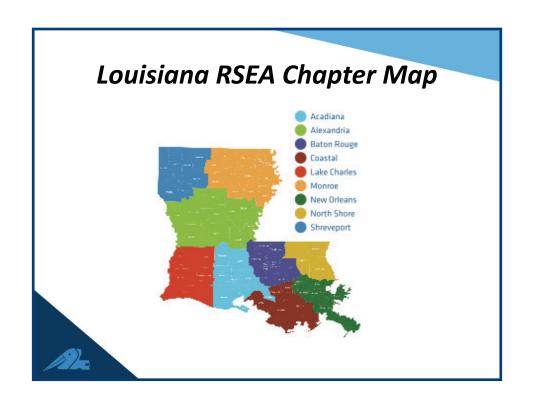
- ➤ Retired or Active State Employee
- ➤ Spouse or Beneficiary receiving a retirement benefit
- ➤ Individuals who support the cause of RSEA



## Membership Benefits

- ➤ Informational updates through quarterly newsletters, website, Facebook and email blasts
- ➤ Timely and pertinent legislative information affecting you
- ➤ Added insurance benefits and discount programs through Association Member Benefits Advisors (AMBA)
- ➤ Annual RSEA chapter meetings and enrichment program offerings
- > Statewide annual RSEA conference





# Join Today!

#### **Membership Dues - Payment Options:**

- ➤ Direct Withdrawal \$1.50 monthly
  - **Only** if you receive a LASERS retirement benefit;
- ➤ Check or money order (\$18 annually)
- Credit Card (\$19 annually includes \$1 fee)
  - Visit rseala.org



## **Need More Information?**

### **Contact Us!**

➤ Telephone (*toll free*): 1-866-938-0961

➤ Website: rseala.org

> Email: rsealouisiana@att.net

➤ Address:

9412 Common Street, Suite 7 Baton Rouge, LA 70809





**Location:** 8401 United Plaza Blvd. • Baton Rouge, LA 70809 **Mail:** P.O. Box 44213 • Baton Rouge, LA 70804-4213

**Phone:**(toll-free) 800.256.3000 • (local) 225.922.0600

Web: www.lasersonline.org