LASERS Benefits Louisiana.

Louisiana State Employees' Retirement System









Louisiana State Employees' Retirement System

NOTICE AND AGENDA Investment Committee Meeting Thursday, August 27, 2020 1:00 pm

The Investment Committee will meet in the fourth floor Board Room of the Retirement Systems Building, 8401 United Plaza Boulevard, Baton Rouge, Louisiana. Due to limits on facility capacity, public access is provided via this link:

https://attendee.gotowebinar.com/register/3905936301756397324

Please silence your cell phone before meeting begins

- I. CALL TO ORDER
- II. ROLL CALL
- **III. PUBLIC COMMENT** public comments must be submitted via email prior to the meeting at this address: BoardComments@LASERSOnline.org

IV. REGULAR BUSINESS

 Approval of the minutes of the July 23, 2020, meeting of the Investment Committee (Action Item) William Kleinpeter, Chair

V. NEW BUSINESS

- 1. Performance Review and Asset Allocation (Education) Bobby Beale, CFA, CAIA – Chief Investment Officer
- 2. Global Multi-Sector Review (Education) Darren Fournerat, CFA, CAIA – Assistant Chief Investment Officer

VI. OTHER BUSINESS

VII. ADJOURNMENT

There are no managers on the blackout list

NOTE: If special accommodations are needed please contact this office prior to meeting.

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Louisiana State Employees' Retirement System Investment Committee Meeting

July 23, 2020

The Investment Committee of the Louisiana State Employees' Retirement System met on Thursday, July 23, 2020, in the fourth floor Board Room of the Retirement Systems Building located at 8401 United Plaza Boulevard, Baton Rouge, Louisiana. Due to limits on facility capacity, public access was provided via this link: <u>https://attendee.gotowebinar.com/register/8564553873818076174</u>. William Kleinpeter, Committee Chair, called the meeting to order at 1:01 p.m. Roll call was conducted by Beth Labello, recording secretary.

ROLL CALL

Members present:	Mr. Thomas Bickham; Ms. Virginia Burton; Mr. Charles Castille; Ms. Beverly Hodges; Judge William Kleinpeter; Ms. Janice Lansing; Ms. Barbara McManus; Ms. Lori Pierce; Mr. Rick McGimsey - Designee, Commissioner of Administration; Ms. Amy Mathews - Designee, Louisiana State Treasurer
Members absent:	Senator Price and Representative Harris and Ms. Shannon Templet
Staff present:	Ms. Cindy Rougeou, Executive Director; Mr. Trey Boudreaux, Chief of Staff; Ms. Tina Vicari Grant, Executive Counsel; Ms. Beth Labello; Investment Staff: Mr. Bobby Beale, Chief Investment Officer
Also present:	Shelley Johnson – Foster and Foster, Margaret Corley – Louisiana State Retirement Committee, Mallory Sharp, Barney Miller, Mark Diaz, Steve Stark and Logan Davis.

A quorum was declared present and the meeting opened for business. The Chair called for Public Comment. No one appeared before the Committee for public comment.

REGULAR BUSINESS

The committee considered the minutes of the June 26, 2020, Investment Committee meetings. Barbara McManus moved, seconded by Thomas Bickham, to approve the minutes of the June 26, 2020, Investment Committee meetings. With no further discussion, and no objections, the motion carried.

NEW BUSINESS

Performance Review

Mr. Beale gave the monthly performance review, stating that, as of June 30, 2020, the Total Plan preliminary return was -4.4% Fiscal-Year-to-Date. He stated the final number would be available in August.

Asset Allocation Discussion

Mr. Beale gave an overview of LASERS asset allocation.

OTHER BUSINESS

With no further business to discuss, the meeting adjourned at 2:06 p.m.

LASERS INVESTMENT COMMITTEE

PROPOSED 2020 AGENDA ITEMS

JANUARY 22 & 23

Trustee Workshop Monthly/YE 2019 Performance Review Trustee Education Actuarial Science Laws, Rules and Regulations Investment Management Committee/Regular Board Meeting

FEBRUARY 27

Investments will not meet.

MARCH 26

Performance Review

APRIL 23 (Legislative Session convenes 4/8) Monthly Performance Review

MAY 28

1st Quarter 2020 Performance Review Annual Custodian Review

JUNE 26 (Legislative Session adjourns 6/8)

Monthly Performance Review

JULY 23

Fiscal Year End Performance Review Asset Allocation Discussion

AUGUST 27

Performance Review and Asset Allocation

SEPTEMBER 24

Monthly Performance Review

OCTOBER 22

Monthly Performance Review Internal Funds Portfolio Review Annual Trading Report Annual Proxy Report

NOVEMBER 19

3rd Quarter 2020 Performance Review

DECEMBER 10

Monthly Performance Review Investment Division Annual Report







Louisiana State Employees' Retirement System

NOTICE AND AGENDA Management Committee Meeting *Thursday, August 27, 2020* Immediately following Investment Committee

The Management Committee will meet in the fourth floor Board Room of the Retirement Systems Building, 8401 United Plaza Boulevard, Baton Rouge, Louisiana. Due to limits on facility capacity, public access is provided via this link: https://attendee.gotowebinar.com/register/3905936301756397324

https://attendee.gotowebinar.com/register/390593630175639732

Please silence your cell phone before meeting begins.

- I. CALL TO ORDER
- II. ROLL CALL
- III. **PUBLIC COMMENT** public comments must be submitted via email prior to the meeting at this address: BoardComments@LASERSOnline.org

IV. REGULAR BUSINESS

1. Approval of the Minutes of the July 23, 2020 Management Committee Meeting (Action Item)

Janice Lansing, Management Committee Chair

2. Executive Counsel's Report *Tina Grant, Executive Counsel*

V. NEW BUSINESS

- 1. Fiduciary Duty Presentation (Educational Item) Kahn Swick & Foti, LLC
- 2. Disability Reductions and Reinstatements Trey Boudreaux, Chief of Staff
- 3. Annual Administrative Errors Summary Report Trey Boudreaux, Chief of Staff
- 4. Review and Approval of the 2021 Board Meeting Schedule (Action Item) Trey Boudreaux, Chief of Staff

- 5. Chief of Staff's Comments
 - a. Monthly Operating Budget Report
 - b. Monthly Pension Administrative Report Trey Boudreaux, Chief of Staff
- 6. Executive Director's Comments Cindy Rougeou, Executive Director

7. Executive Session

- a. Review of the August 2020 Disability Retirement Report (Action Item) Trey Boudreaux, Chief of Staff
- b. Approval of the Executive Director's Performance Evaluation (Action Item) Janice Lansing, Management Committee Chair
- c. Approval of Executive Director's Goals for FY 2020-21 (Action Item) Janice Lansing, Management Committee Chair

VI. OTHER BUSINESS

VII. ADJOURNMENT

<u>NOTE:</u> If special accommodations are needed, please contact this office prior to meeting.

Louisiana State Employees' Retirement System Management Committee Meeting July 23, 2020

The Management Committee of the Louisiana State Employees' Retirement System met on Thursday, July 23, 2020 in the fourth floor Board Room of the Retirement Systems Building located at 8401 United Plaza Boulevard, Baton Rouge, Louisiana.

Ms. Lansing, Committee Chair, called the meeting to order at 2:22 p.m. Roll was called by Beth Labello, recording secretary.

- Members Present: Mr. Thomas Bickham, Ms. Virginia Burton, Mr. Charles Castille, Ms. Beverly Hodges, Judge William Kleinpeter, Ms. Janice Lansing, Ms. Amy Mathews (designee of the Treasurer) Mr. Rick McGimsey (designee of the Commissioner), Ms. Barbara McManus, and Ms. Lori Pierce
- Members Absent: Ms. Shannon Templet, Representative Lance Harris, and Senator Ed Price
- Staff Present: Ms. Cindy Rougeou, Executive Director; Mr. Trey Boudreaux, Chief of Staff; Ms. Tina Grant, Executive Counsel; Mr. Bobby Beale, Chief Investment Officer; Mr. Steve Stark, Deputy General Counsel; Mr. Mark Diaz, Public Information Officer; Ms. Mallory Sharp, Public Information Officer; Mr. Barney Miller, IT Tech Support Specialist; Mr. Logan Davis, IT Tech Support Analyst; and Ms. Beth Labello, recording secretary
- Also Present: Ms. Shelley Johnson, Foster & Foster and Ms. Margaret Corely, Senate Retirement

A quorum was declared present and the meeting opened for business.

Public Comment

Ms. Lansing called for public comment, which was available through email due to the COVID-19 limitation on public access. No public comments were made.

Regular Business

Ms. Lansing called for approval of the minutes of the June 26, 2020 Management Committee meeting. Judge Kleinpeter moved, seconded by Ms. McManus, to approve the minutes. With no objection or discussion, the motion carried. In the Executive Counsel's report, Ms. Grant announced that she and Mr. Stark were working on an educational video presentation on fiduciary duty, which will be available to the LASERS Board of Trustees on the LASERS Board Portal. This training will also be available to other state retirement systems on the LAPERS website.

New Business

Mr. Boudreaux stated that since the LAPERS Conference was cancelled this year due to COVID-19, the September Board meeting dates could revert back to their regularly scheduled days, which was Thursday and Friday, September 24-25, 2020. Ms. Hodges moved, seconded by Ms. McManus, to reschedule the September Board Meeting dates to September 24-25, 2020. With no objection or discussion, the motion carried.

Ms. Grant distributed the annual reports on litigation and contracts.

Mr. Stark presented a proposed administrative rule amendment to Chapter 27. Ms. McManus moved, seconded by Mr. Bickham, to approve the administrative rule amendment to Chapter 27, as presented. With no objection or discussion, the motion carried.

Ms. Johnson gave an educational presentation entitled, "LASERS Actuarial Valuation & Risk Analysis/Disclosures Part II". Ms. Mathews moved, seconded by Mr. Bickham, to approve the recommended inflation assumption of 2.3%, and reduce all salary increase assumptions by 0.20%. With no objection or discussion, the motion carried.

Mr. Boudreaux reviewed the Chief of Staff's comments. He informed the committee that TRSL and LASERS are working together to upgrade the AV equipment in the Board Room to allow for all future meetings to possibly take place in the Board Room.

Ms. Rougeou reviewed the Executive Director's comments. She presented a video on LASERS COVID-19 response, which was recorded as part of NASRA's Roll Call this year.

Mr. Boudreaux announced there were no disability denials this month. Judge Kleinpeter moved, seconded by Ms. McManus, to approve the July 2020 Retirement Disability Report. With no objection or discussion, the motion carried.

Ms. McManus moved, seconded by Mr. Bickham, to go into Executive Session for the purpose of distributing the self-evaluations of the Executive Director and executive staff. With no objection or discussion, the motion carried.

Ms. McManus moved, seconded by Judge Kleinpeter, to return to Regular Session. With no objection or discussion, the motion carried.

Other Business

There was no other business to discuss.

<u>Adjournment</u> The meeting adjourned at 4:21 p.m.







8401 United Plaza Blvd., Baton Rouge, LA 70809 | Mail: P.O. Box 44213, Baton Rouge, LA 70804-4213 Toll-free: 1.800.256.3000 | Local: 225.922.0600 | www.lasersonline.org

FISCAL DIVISION

RETIREE ACTIONS UNDER R.S. 11:221 FOR 2019 EARNINGS

MEMBER	ANNUAL ALLOWABLE EARNINGS	2019 ACTUAL EARNINGS	2019 EXCESS EARNINGS	CURRENT MONTHLY BENEFIT	PROPOSED REDUCTION	NEW MONTHLY BENEFIT
Member 1	\$17,976.84	\$21,666.00	\$3,689.16	\$1,104.26	\$307.43	\$796.83
Member 2	\$27,576.08	\$37,311.00	\$9,734.92	\$385.60	\$385.60	\$0.00
Member 3	\$24,237.24	\$25,367.00	\$1,129.76	\$1,806.76	\$94.15	\$1,712.61
Member 4	\$24,662.92	\$25,293.26	\$630.34	\$579.95	\$52.53	\$527.42

221 REDUCTIONS

REINSTATEMENT REQUEST

MEMBER	2019 REPORTABLE EARNINGS	2019 ALLOWABLE EARNINGS	ORIGINAL MONTHLY DISABILITY	CURRENT MONTHLY DISABILITY BENEFIT	PROPOSED MONTHLY INCREASE	NEW MONTHLY BENEFIT	REDUCTION REIMBURSE AMOUNT
Member 1	\$30,504.00	\$32,459.36	\$2,884.44	\$ 2 <i>,</i> 851.84	\$32.60	\$2,884.44	\$391.20

BOARD OF TRUSTEES:

Thomas Bickham, Board Chair Beverly Hodges, Vice Chair Virginia Burton Charles Castille Commissioner Jay Dardenne Rep. Lance Harris Judge William Kleinpeter Janice Lansing Barbara McManus Lori Pierce Sen. Edward Price Hon. John Schroder Shannon Templet Cindy Rougeou, Executive Director

LASERS Benefits Louisiana.







Louisiana State Employees' Retirement System

2019 - 2020 Recap of Administrative Errors by Type

Type of Error	Error by Agency
Reemployed Retiree Application Not Submitted	13
Incorrect Termination Date	12
Retirement/DROP/Beneficiary Application Submitted Late	11
Incorrect Retirement Application Submitted	4
Incorrect Leave Selection	2
Hazardous Duty Plan Eligibility	1
Total	43







Louisiana State Employees' Retirement System

2019-2020 Recap of Administrative Errors by Agency

Agency Name	Agency Error	Comments
Baton Rouge Community College	2	Reemployed Retiree Application Not Submitted (2)
BD of Commissioners Port of New Orleans	1	Retirement Application Submitted Late (1)
Delgado College	1	Incorrect Termination Date (1)
Department of Children & Family Services	2	Incorrect Termination Date (1) Reemployed Retiree Application Not Submitted (1)
Department of Corrections	3	Incorrect Termination Date (1) Incorrect Retirement Application Submitted (1) Reemployed Retiree Application Not Submitted (1)
Department of Education	1	Reemployed Retiree Application Not Submitted (1)
Department of Public Safety	1	Hazardous Duty Plan Eligibility (1)
Department of Revenue & Taxation	1	Incorrect Retirement Application Submitted (1)
Department of Transportation & Development	4	Retirement Application Submitted Late (3) Incorrect Termination Date (1)
Department of Veterans Affairs	2	Reemployed Retiree Application Not Submitted (2)

LASERS

Louisiana State Employees'

Retirement System

Agency Name	Agency Error	Comments
Division of Administration	1	Reemployed Retiree Application Not Submitted (1)
Judicial Branch of Louisiana	1	Incorrect Termination Date (1)
LA Real Estate Commission	1	Incorrect Termination Date (1)
LA Special Education Center	1	Retirement Application Submitted Late (1)
LA State Board of Cosmetology	1	Retirement Application Submitted Late (1)
LA State Senate	1	Incorrect Leave Selection (1)
Lallie Kemp Medical Center	2	Incorrect Termination Date (2)
LDH – Imperial Calcasieu Human Services Authority	1	Incorrect Termination Date (1)
LDH – Office of Aging and Adult Services	1	Incorrect Termination Date (1)
LDH – Office of Behavioral Health	2	Reemployed Retiree Application Not Submitted (1) Retirement Application Submitted Late (1)
LDH – Office of Public Health	1	Retirement Application Submitted Late (1)
LDH – Office of the Secretary Management & Finance	1	Incorrect Termination Date (1)
Louisiana Delta Community College	1	Incorrect Termination Date (1)
Louisiana Department of Justice	1	Retirement Application Submitted Late (1)

LASERS

Louisiana State Employees'

Retirement System

Agency Name	Agency Error	Comments
Louisiana State University	1	Reemployed Retiree Application Not Submitted (1)
Louisiana State University Medical Center	1	Incorrect Retirement Application Submitted (1)
Northwestern State University	2	Incorrect Retirement Application Submitted (1) Reemployed Retiree Application Not Submitted (1)
Orleans Levee Board	1	Retirement Application Submitted Late (1)
River Parishes Community College	1	Retirement Application Submitted Late (1)
Southeast LA Flood Protection Authority	2	Incorrect Leave Selection (1) Reemployed Retiree Application Not Submitted (1)
University of Louisiana at Lafayette	1	Reemployed Retiree Application Not Submitted (1)







2021 Proposed Board Meeting Dates

Committee & Board Meeting Schedule

January 20 & 21	(Wednesday & Thursday) Trustee Orientation/Workshop
February 25 & 26	(Thursday & Friday)
March 25 & 26	(Thursday & Friday)
April 22 & 23	(Thursday & Friday)
May 27 & 28	(Thursday & Friday)
June 24 & 25	(Thursday & Friday)
July 22 & 23	(Thursday & Friday)
August 26 & 27	(Thursday & Friday)
September 23 & 24	(Thursday & Friday)
October 21 & 22	(Thursday & Friday)
*November 18 & 19	(Thursday & Friday)
*December 9 & 10	(Thursday & Friday)

Holidays

New Year's Day	Friday, January 1
MLK Day	Monday, January 18
Mardi Gras	Tuesday, February 16
Good Friday	Friday, April 2
Easter	Sunday, April 4
Memorial Day	Monday, May 24
Independence Day	Sunday, July 4
Labor Day	Monday, September 6
Election Day	Tuesday, November 3
Veteran's Day	Thursday, November 11
Thanksgiving	Thursday, November 25
Christmas	Saturday, December 25

Conferences

LATEC, *New Orleans, LA*, February 12, 2021 (Tentatively) NASRA Annual Conference, *Pittsburgh, PA*, August 7-11, 2021 LAPERS, *New Orleans, LA*, September 12-14, 2021 RSEA Tour *TBD*

Session Regular Legislative Session – April 12 – June 10, 2021

*These Board meeting dates do not fall on the 4th Thursday & Friday of the month due to holidays.







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August 2020 Management Committee Meeting Chief of Staff's Comments

Fiscal Division

- Postlethwaite & Netterville began final fieldwork for LASERS external audit on August 3rd.
- Approximately 72 Disability Retirees failed to submit their annual Disability Earned Income Statements and/or supporting documentation by the August 1 deadline. These retirees will have their benefit suspended for the September 1 monthly payroll. Retirees who have their benefit suspended can have their benefit reinstated, but not retroactively by submitting the required information prior to December 31.
- Minden City Court has not paid their April, May, and June contributions, totaling approximately \$12,600. The agency has reached out to us requesting to partially pay their contributions until they are able to catch up. They said they are having financial difficulties due to COVID.

Information Technology Division

- There are no problems to report with MyLASERS. We are on schedule for a Fall launch.
- The JD Edwards upgrade project is currently in the vendor selection phase.
- The Microsoft Teams project continues as LASERS is expanding use of this collaboration tool.
- The Adobe Sign Project continues and is being integrated into many LASERS processes.
- The annual External Penetration Test is underway.
- The IT Service Desk reports an on-time delivery of IT services of 96.79% of SLA for August 2020.
- IT project InTune, which upgrades data security for mobile device management, is ongoing.
- IT is completing annual staff performance evaluations.
- IT is actively searching for qualified staff to fill three vacant positions. Interviews are ongoing.
- There are no new or unusual data security incidents to report.
- Top website search words: Drop, Calculator, 6-02

Member Services Division

- Member Services management participated in a discussion with a TRSL representative, and outlined the way that Customer Service has continued to provide vital services to LASERS members. Discussion topics included using Microsoft Teams and agency issued cell phones to conduct appointments with members considering retirement, and how the LASERS Education Department (LED) is transitioning to virtual education seminars and workshops.
- Throughout the pandemic, adjustments have been made throughout the agency to ensure vital services are performed timely. One area where adjustments were made was the Document Management department. Staff has continued to work in the office five days a week to process all incoming and outgoing mail and documents. Several members have continued to come to the building, though closed to the public absent an appointment, to drop off sometimes urgent documents (such as EIS statements or service credit payments), and the process has been updated to have the visitor call the building's guard to accept the document. Document

Management staff retrieves the documents and processes them timely. Additionally, access to certain areas of their workspace has been restricted to ensure the safety of staff.

- Member Services staff has begun running test cases in myLASERS. Using many different internet platforms and devices, staff will use designated test cases to ensure all parts of the system are operating in preparation for the system to go live.
- Member Services management recognizes the additional needs of staff as many are facing the challenge of the uncertainty of their children returning to school. With numerous educational scenarios, supervisors have been very accommodating with these employees without compromising the quality of their work. Recognizing there are likely additional changes to occur this school year, flexibility and communication are fostered and encouraged throughout the Division. Staff has expressed continued gratitude to LASERS Management and the Executive Team for allowing reasonable adjustments for family during this time.



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Fiscal Division

July 31, 2020 (Unaudited) 2020-21 2019-20 2019-2020 2020-2021 Monthly 2020-2021 Remaining Category % of % of Expenses Balance Actual Budget YTD Actual Budget Actual Personnel 15,575,610 \$ 16,426,300 1,042,983 1,042,983 \$ 15,383,317 6% 7% \$ \$ \$ **Travel Expenses** 83,172 181,000 250 250 180,750 0% 9% 2,989,077 3,178,800 1,377,359 1,801,441 43% 37% **Operating Services** 1,377,359 **Professional Services** 500,733 577,000 559,000 3% 18,000 18,000 3% Acquisitions 292,708 247,000 12,590 12,590 234,410 5% 0% TOTAL 19,441,300 20,610,100 2,451,182 2,451,182 18,158,918 12% 12% 36,000,000 **Investment Fees** 32,312,161 1,795,854 1,795,854 34,204,146 5% 9% **GRAND TOTAL** 51,753,461 \$ 56,610,100 \$ 4,247,036 \$ 4,247,036 \$ 52,363,064 8% 10% \$

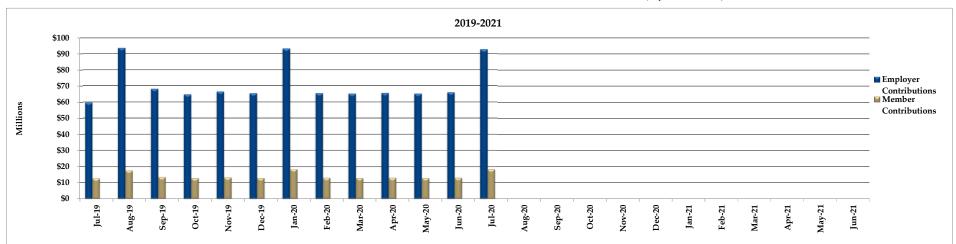
OPERATING BUDGET REPORT

CAPITAL OUTLAY BUDGET REPORT July 31, 2020

(Unaudited)											
Category	Total Project Budget		2014-2020 LTD Actual		2020-2021 YTD Actual		Total Project Expenses		Remaining Balance		% of Budget Used
Operating Services Professional Services Acquisitions	\$	474,278 4,886,480 674,944	\$	142,278 4,201,452 669,944	\$ \$	62,709 - -	\$	204,987 4,201,452 669,944	\$	269,291 685,028 5,000	43% 86% 99%
GRAND TOTAL	\$	6,035,702	\$	5,013,674	\$	62,709	\$	5,076,383	\$	959,319	84%

Pension Contributions Fiscal Years 2019-2020 and 2020-2021 thru July 31, 2020

FYE 2019-2020						FYE 2020-2021				
		Employer	Member				Employer	Member		
Month	Members	Contributions	Contributions	Total	Month	Members	Contributions	Contributions	Total	
Jul-19	39,248	\$59,563,412	\$12,564,327	\$72,127,739	Jul-20	38,948 *	\$92,476,941	\$18,146,415	\$110,623,356	
Aug-19	39,706	\$93,393,627	\$17,490,255	\$110,883,882	Aug-20				\$0	
Sep-19	39,119	\$68,028,441	\$13,372,503	\$81,400,944	Sep-20				\$0	
Oct-19	39,280	\$64,554,220	\$12,650,421	\$77,204,641	Oct-20				\$0	
Nov-19	39,707	\$66,385,304	\$13,072,850	\$79,458,154	Nov-20				\$0	
Dec-19	39,255	\$65,203,709	\$12,830,815	\$78,034,524	Dec-20				\$0	
Jan-20	39,715	\$93,067,280	\$18,256,030	\$111,323,310	Jan-21				\$0	
Feb-20	39,099	\$65,368,620	\$12,922,594	\$78,291,214	Feb-21				\$0	
Mar-20	39,350	\$65,021,016	\$12,778,318	\$77,799,334	Mar-21				\$0	
Apr-20	40,018	\$65,456,867	\$12,917,021	\$78,373,888	Apr-21				\$0	
May-20	39,797	\$65,084,444	\$12,823,966	\$77,908,410	May-21				\$0	
Jun-20	38,948 *	\$65,805,845	\$12,896,919	\$78,702,764	Jun-21	*			\$0	

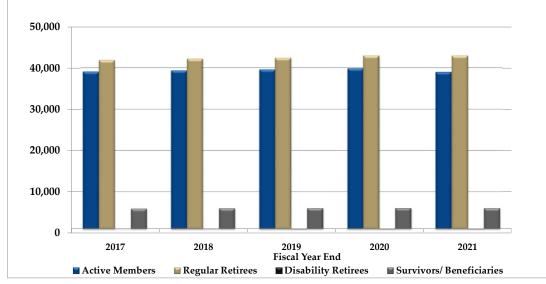


NOTE: Contributions based on estimates (July 2020 based on June 2020).

LASERS Membership For Five Years as of July 31, 2020

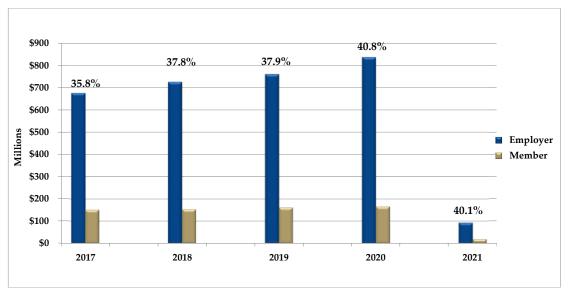
	Active	Regular	Disability	Survivors/	
Fiscal Year	Members	Retirees	Retirees	Beneficiaries	Total Members**
2017	39,055	41,818	989	5,872	87,734
2018	39,293	42,136	930	5,940	88,299
2019	39,533	42,393	899	5,977	88,802
2020	39,797	42,925	881	6,012	89,615
2021	38,948	42,942	873	5,993	88,756

Note: *Counts for FY2019 - FY2021 are an approx. not based on actuarial data. **Total Members does not include DROP, Terminated Vested/Non-Vested



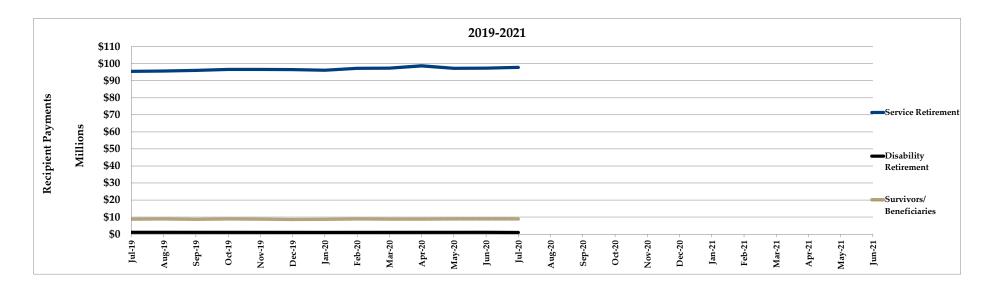
Pension Contributions For Five Years as of July 31, 2020

	2017	2018	2019	2020	2021
Employer	\$675,583,750	\$725,802,871	\$760,150,449	\$836,932,785	\$92,476,941
Member	\$149,931,242	\$152,189,709	\$160,338,556	\$164,576,019	\$18,146,415
Total	\$825,514,992	\$877,992,580	\$920,489,005	\$1,001,508,804	\$110,623,356



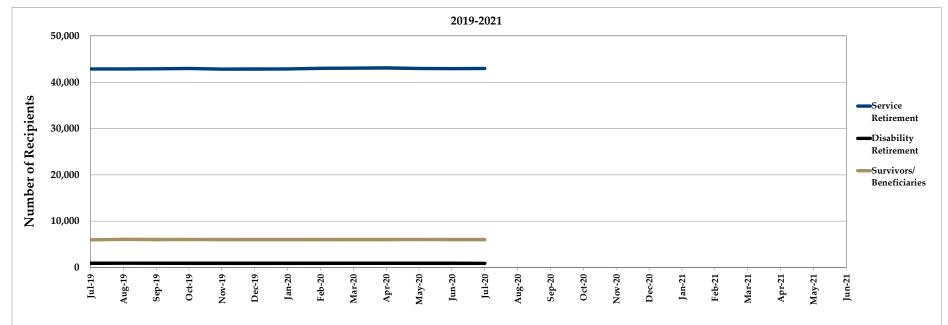
Service/Disability/Survivor/Beneficiary Payments Fiscal Years 2019-2020 and 2020-2021 through July 31, 2020

FYE 2019-2020					FYE 2020-2021				
	Service	Disability	Survivors/			Service	Disability	Survivors/	
Month	Retirement	Retirement	Beneficiaries	Total	Month	Retirement	Retirement	Beneficiaries	Total
Jul-19	\$95,548,476	\$996,959	\$8,763,441	\$105,308,876	Jul-20	\$97,777,934	\$964,016	\$8,779,449	\$107,521,399
Aug-19	\$95,699,115	\$999,560	\$8,780,065	\$105,478,740	Aug-20				\$0
Sep-19	\$96,036,089	\$1,005,085	\$8,605,850	\$105,647,024	Sep-20				\$0
Oct-19	\$96,621,994	\$1,008,067	\$8,779,680	\$106,409,741	Oct-20				\$0
Nov-19	\$96,629,826	\$993,419	\$8,696,785	\$106,320,030	Nov-20				\$0
Dec-19	\$96,476,557	\$988,873	\$8,567,177	\$106,032,607	Dec-20				\$0
Jan-20	\$96,169,117	\$996,105	\$8,602,404	\$105,767,626	Jan-21				\$0
Feb-20	\$97,274,533	\$997,406	\$8,816,333	\$107,088,272	Feb-21				\$0
Mar-20	\$97,370,892	\$975,652	\$8,723,730	\$107,070,274	Mar-21				\$0
Apr-20	\$98,756,353	\$968,126	\$8,710,507	\$108,434,986	Apr-21				\$0
May-20	\$97,232,648	\$984,367	\$8,808,061	\$107,025,076	May-21				\$0
Jun-20	\$97,397,437	\$981,843	\$8,878,049	\$107,257,329	Jun-21				\$0



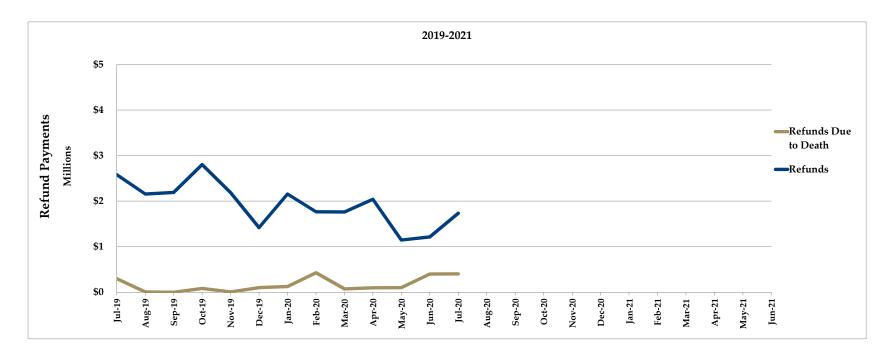
Service/Disability/Survivor/Beneficiary Recipients Fiscal Years 2019-2020 and 2020-2021 through July 31, 2020

FYE 2019-2020						FYE 2020-2021				
	Service	Disability	Survivors/			Service	Disability	Survivors/		
Month	Retirement	Retirement	Beneficiaries	Total	Month	Retirement	Retirement	Beneficiaries	Total	
Jul-19	42,847	903	5,964	49,714	Jul-20	42,942	873	5,993	49,808	
Aug-19	42,857	908	6,066	49,831	Aug-20				0	
Sep-19	42,892	907	6,003	49,802	Sep-20				0	
Oct-19	42,943	904	6,024	49,871	Oct-20				0	
Nov-19	42,832	900	6,005	49,737	Nov-20				0	
Dec-19	42,821	897	5,987	49,705	Dec-20				0	
Jan-20	42,856	896	5,987	49,739	Jan-21				0	
Feb-20	43,004	892	6,003	49,899	Feb-21				0	
Mar-20	43,008	889	6,000	49,897	Mar-21				0	
Apr-20	43,069	885	6,013	49,967	Apr-21				0	
May-20	42,966	883	6,020	49,869	May-21				0	
Jun-20	42,925	881	6,012	49,818	Jun-21				0	



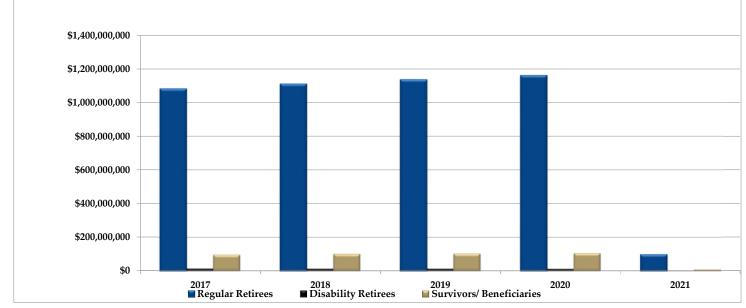
Refund Payments Fiscal Years 2019-2020 and 2020-2021 through July 31, 2020

		FYE 2019-2020 Refunds Due to				FYE 2020-2021 Refunds Due to	
Month	Refunds	Death	Total	Month	Refunds	Death	Total
Jul-19	\$2,582,594	\$298,148	\$2,880,742	Jul-20	\$1,735,515	\$404,691	\$2,140,206
Aug-19	\$2,154,839	\$6,973	\$2,161,812	Aug-20			\$0
Sep-19	\$2,189,961	\$0	\$2,189,961	Sep-20			\$0
Oct-19	\$2,803,073	\$85,644	\$2,888,717	Oct-20			\$0
Nov-19	\$2,187,958	\$6,940	\$2,194,898	Nov-20			\$0
Dec-19	\$1,418,484	\$101,862	\$1,520,346	Dec-20			\$0
Jan-20	\$2,154,790	\$126,722	\$2,281,512	Jan-21			\$0
Feb-20	\$1,767,191	\$428,180	\$2,195,371	Feb-21			\$0
Mar-20	\$1,761,632	\$74,299	\$1,835,931	Mar-21			\$0
Apr-20	\$2,040,391	\$99 <i>,</i> 557	\$2,139,948	Apr-21			\$0
May-20	\$1,146,262	\$100,296	\$1,246,558	May-21			\$0
Jun-20	\$1,216,301	\$400,483	\$1,616,784	Jun-21			\$0



Benefit Payments for 5 years For Five Years as of July 31, 2020

			Survivors/	
Fiscal Year	Regular Retirees	Disability Retirees	Beneficiaries	Total Payments
 2017	\$1,082,137,367	\$13,651,348	\$95,582,244	\$1,191,370,959
2018	\$1,111,041,778	\$12,898,071	\$99,820,473	\$1,223,760,322
2019	\$1,136,354,915	\$12,304,622	\$102,089,676	\$1,250,749,213
2020	\$1,161,213,037	\$11,895,462	\$104,732,082	\$1,277,840,581
2021	\$97,777,934	\$964,016	\$8,779,449	\$107,521,399



Refund Payments for 5 years For Five Years as of July 31, 2020

		Refunds Due to			
Fiscal Year	Refunds	Death	Total Payments	5	
2017	\$28,443,202	\$1,266,083	\$29,709,285		
2018	\$25,031,640	\$2,245,581	\$27,277,221		
2019	\$24,286,619	\$1,397,220	\$25,683,839		
2020	\$23,423,477	\$1,729,104	\$25,152,581		
2021	\$1,735,515	\$404,691	\$2,140,206		
\$30,000,000					
\$25,000,000 \$20,000,000 \$15,000,000 \$10,000,000 \$5,000,000					
\$0	2017	2018	2019	2020	2021



DROP and ORP Report As of July 31, 2020

	Current Month		Quarter Ending 6/30/2020		Quarter Ending 3/31/2020	
DROP	Count	Balance	Count	Balance	Count	Balance
Traditional (At LASERS)						
Accruing HARP	3	\$350,787	3	\$337,508	3	\$297,410
Working After DROP	85	\$19,371,996	88	\$19,787,708	94	\$20,762,052
Retired After DROP	2,678	\$348,866,139	2,677	\$349,500,670	2,700	\$353,506,275
Retired-IBO	155	\$20,104,801	155	\$20,148,804	158	\$20,768,533
Total Traditional	2,921	\$388,693,723	2,923	\$389,774,690	2,955	\$395,334,269
Self-Directed						
Accruing (At LASERS)	1,338	\$68,069,284	1,348	\$67,588,738	1,353	\$67,253,543
Working After DROP, Retired						
& IBO (Empower)	7,526	\$605,458,371	7,500	\$600,677,956	7,419	\$582,157,579
Total Self-Directed	8,864	\$673,527,655	8,848	\$668,266,694	8,772	\$649,411,122
TOTALS	11,785	\$1,062,221,378	11,771	\$1,058,041,384	11,727	\$1,044,745,391
ORP						
Working & Inactive (Empower)	44	\$5,609,324	44	\$5,398,828	45	\$4,844,650



Board of Trustees Benefit Payees Added During Period 7/1/2020 - 7/31/2020

Regular	
Under Age 55 at Retirement	11
Age 55-59 at Retirement	40
Age 60+ at Retirement	75
Total	126
Minimum Benefit	\$172
Maximum Benefit	\$12,789
Minimum Age	49
Maximum Age	75
Minimum Years Service	5
Maximum Years Service	40
Average Age	61
Average Service	24
Average Gross Benefit	\$3,029
Disability	
Total	2
Minimum Benefit	\$1,011
Maximum Benefit	\$1,123
Minimum Age	50
Maximum Age	56
Minimum Years Service	12
Maximum Years Service	19
Average Age	53
Average Service	16
Average Gross Benefit	\$1,067

Survivor	
Total	1
Minimum Benefit	\$2,267
Maximum Benefit	\$2,267
Minimum Age	33
Maximum Age	33
Minimum Years Service	3
Maximum Years Service	3
Average Age	33
Average Service	3
Average Gross Benefit	\$2,267
Beneficiary	
Total	29
Minimum Benefit	\$185
Maximum Benefit	\$5,876
Minimum Age	46
Maximum Age	72
Minimum Years Service	10
Maximum Years Service	36
Average Age	59
Average Service	24
Average Gross Benefit	\$1,615
Drop Accruals	
Total	35
Average Age	56
Average Service	25
Average Gross Benefit	\$2,960









Mail: P.O. Box 44213 • Baton Rouge, LA 70804-4213 Phone: (toll-free) 1.800.256.3000 • (local) 225.922.0600

August 2020 Management Committee Meeting Executive Director's Comments

Member Compliments:

- This comment recognized the work of the Board and LASERS staff: "I just received the summer 2020 issue of *The Beam* and wanted to contact you to express my appreciation for the work that you and the Board continue to do on behalf of state employees and retirees. During my time as an active state employee and now as a retiree from state service, I have been very pleased with your agency's operations and results. I feel that my investment in the state system over the years has been managed wisely and well. During the particularly challenging times we are in currently, the ongoing service provided by LASERS is greatly appreciated."
- This comment was about Amanda Kimble, Accountant 3: "I would love to mention to someone how much of a pleasure it has been working with you. You were responsive, knowledgeable and extremely helpful during this process and your dedication and focus to move this process along in a positive way was a pleasant surprise!
 If I would have asked anyone else to send me samples of data positioned in the columns I needed for troubleshooting, I probably would not have received them. I have done many interfaces like this one and most of the experiences have been very painful and quite time-consuming because I could not find a technician that knew the process or just didn't really care whether it got completed or not. Thanks again for your assistance. I look forward to working with you again."

NASRA:

- The NASRA conference was presented in a virtual format this year, August 10th 12th.
- Sessions were provided on the economy, IT security, federal update, investments, actuarial science and more.

Trustee Education:

- If you viewed any of the NASRA sessions, please let Beth know so that she can properly credit your Trustee education report.
- If you need additional education hours, please go the Training Videos found on the Board Portal of our website. We are continuing to add new videos on a variety of topics. If you need assistance accessing them, please let us know.

PID Update:

- The August *Link Employee Newsletter* is available on the Board Portal of the website.
- COVID-19 Continuously monitoring the Governor's media briefings and Division of Administration website for Phase updates. Communications are sent to members and staff as needed. Our COVID-19 video has been viewed over 1,300 times in a two week period.
- Louisiana Photo Submissions Active and retired members have submitted over 80 photos to date. Deadline for submissions is October 31. Selected images will be used in LASERS print and digital publications, as well as the website.
- Current PID Stats:

-		
0	Website Page Views:	54,981
0	Website Users:	15,920
0	Facebook Followers:	2,145
0	Twitter Followers:	690
0	YouTube Subscribers:	540
0	Paperless Beam Subs:	4,672
0	MINT Email Subscribers:	4,852
0	Member Connection Subs:	63,064

Office Closure

• Our office will be closed September 7th in observance of Labor Day.



Louisiana State Employees' Retirement System

NOTICE AND AGENDA Board Meeting Thursday, August 27, 2020 Immediately following Management Committee

The Board of Trustees will meet in the fourth floor Board Room of the Retirement Systems Building, 8401 United Plaza Boulevard, Baton Rouge, Louisiana. Due to limits on facility capacity, public access is provided via this link:

https://attendee.gotowebinar.com/register/3905936301756397324

- I. CALL TO ORDER
- II. ROLL CALL
- **III. PUBLIC COMMENT** public comments must be submitted via email prior to the meeting at this address: BoardComments@LASERSOnline.org

IV. REGULAR BUSINESS

- 1. Approval of the minutes of the July 23, 2020 Board Meeting *(Action Item) Thomas Bickham, Board Chair*
- 2. Report and Recommendations of the Investment Committee (Action Item) Judge William Kleinpeter, Investment Committee Chair
- 3. Report and Recommendations of the Management Committee (Action Item) Janice Lansing, Management Committee Chair
- 4. Acknowledgement of Receipt of Administrative Errors Report/Documentation (Action Item)

Tina Grant, Executive Counsel

- V. NEW BUSINESS
- VI. OTHER BUSINESS
- VII. ADJOURNMENT

<u>NOTE:</u> If special accommodations are needed, please contact this office prior to meeting.



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Louisiana State Employees' Retirement System Regular Board Meeting July 23, 2020

The Board of Trustees of the Louisiana State Employees' Retirement System met on Thursday, July 23, 2020, in the fourth floor Board Room of the Retirement Systems Building located at 8401 United Plaza Boulevard, Baton Rouge, Louisiana.

Mr. Thomas Bickham, Board Chair, called the meeting to order at 4:26 p.m. Roll call was conducted by Ms. Beth Labello, recording secretary.

- Members Present: Mr. Thomas Bickham, Ms. Virginia Burton, Mr. Charles Castille, Ms. Beverly Hodges, Judge William Kleinpeter, Ms. Janice Lansing, Ms. Amy Mathews (designee of the Treasurer) Mr. Rick McGimsey (designee of the Commissioner), Ms. Barbara McManus, and Ms. Lori Pierce
- Members Absent: Ms. Shannon Templet, Representative Lance Harris, and Senator Ed Price
- Staff Present: Ms. Cindy Rougeou, Executive Director; Mr. Trey Boudreaux, Chief of Staff; Ms. Tina Grant, Executive Counsel; Mr. Bobby Beale, Chief Investment Officer; Mr. Mark Diaz, Public Information Officer; Ms. Mallory Sharp, Public Information Officer; Mr. Barney Miller, IT Tech Support Specialist; Mr. Logan Davis, IT Tech Support Analyst; and Ms. Beth Labello, recording secretary

Also Present: Ms. Shelley Johnson, Foster & Foster

A quorum was announced present.

Public Comment

Mr. Bickham called for public comment, which was available through email due to the COVID-19 limitation on public access. No public comments were made.

Regular Business

Mr. Bickham called for approval of the minutes of the June 26, 2020 Board Meeting. Judge Kleinpeter moved, seconded by Ms. McManus, to approve the minutes. With no objection or discussion, the motion passed.

Judge Kleinpeter reported the Investment Committee met on Thursday, July 23, 2020, and there were no items to report.

Ms. Lansing reported the Management Committee met on Thursday, July 23, 2020, and had the following items to report:

Ms. Lansing moved, seconded by Judge Kleinpeter, to approve rescheduling the September Board Meeting dates to September 24-25, 2020. With no objection or discussion, the motion passed.

Ms. Lansing moved, seconded by Judge Kleinpeter, to approve the recommended inflation assumption of 2.3%, and reduce all salary increase assumptions by 0.20%. With no objection or discussion, the motion passed.

Ms. Lansing moved, seconded by Judge Kleinpeter, to approve the administrative rule amendment to Chapter 27, as presented. With no objection or discussion, the motion passed.

Ms. Lansing moved, seconded by Judge Kleinpeter, to approve the July 2020 Retirement Disability Report. With no objection or discussion, the motion passed.

Ms. Grant presented the administrative errors report. **Ms. Lansing moved, seconded by Ms. Hodges, to acknowledge receipt of the administrative errors report and documentation. With no objection or discussion, the motion carried.**

New Business

There was no new business to discuss.

Adjournment

With no other business to discuss the meeting adjourned at 4:30 p.m.

Cindy Rougeou, Executive Director



Administrative Error Report

August 27, 2020

Member's Name: Agency: Reason for Administrative Error:	Jed LeBlanc Pontchartrain Levee District Incorrect Application Submitted & Incorrect Termination Date Accepted IBO Application Received on 6/23/2020 & Changed Termination Date from 6/4/2020 to 7/3/2020
Member's Name: Agency: Reason for Administrative Error:	James Scott Tensas Basin Levee District Reemployed Retiree Application Not Submitted Changed from Option 3 to Option 1A



Date:August 12, 2020To:Cindy Rougeou
Tina V. GrantFrom:Tricia GibbonsSubject:Administrative Error – Incorrect Application Submitted
Incorrect Termination Date

Member Information:

Name: Jed LeBlanc

SSN: xxx-xx-8541

This request for administrative error is for an employee with the Pontchartrain Levee District (00252). On 5/21/2020, we received Form 6-01, Application for Retirement listing an incorrect termination date of 6/4/2020. On 6/23/2020, we received Form 6-01A, Application for Retirement with Initial Benefit Option (IBO). On 8/12/2020, we received an administrative error letter from the agency.

The agency has requested that the member be allowed to retire with an IBO using a termination date of 7/3/2020 and a retirement date of 7/4/2020 since the incorrect information was provided due to agency error.

I recommend that this request be approved,

Recommendation of Executive Counsel - Tina V. Grant

Recommendation of Executive Director - Cindy Rougeou

<u>ИУ КОИДЕОИ</u> Rougeou (Aug 12, 2020 15:57 CDT)

LASERS Benefits Louisiana.



AND YOUR FAMILY

The Board of Commissioners of THE Pontchartrain Lebee District

2204 ALBERT STREET • P.O. BOX 426 • LUTCHER, LA 70071 TEL: 225-869-9721 FAX: 225-869-9723 LA WATTE: 800-523-3148

August 12, 2020

STEVEN C. WILSON PRESIDENT

LEONARD C. IRVIN, SR. VICE PRESIDENT

COMMISSIONERS HENRY N. BAPTISTE PATRICK BELL, SR. RICKY BOSCO PERCY HEBERT, JR. MARTY J. POCHE JERRY SAVOY ALLEN J. ST. PIERRE, SR.

DWIGHT D. POIRRIER SPECIAL COUNSEL

MEL D. BUSH BOARD SECRETARY

MONICA SALINS GORMAN Executive Director

Via Email and Fax 225-932-7771 LASERS Attn: Tricia Gibbons

> RE: Name of Employee: Jed LeBlanc Social Security No: XXX-XX-8541 Date of Birth: 08/20/1958

Dear Ms. Gibbons:

As per a telephone conversation this date, the Pontchartrain Levee District sincerely requests consideration and approval of administrative errors by the Pontchartrain Levee District.

On May 21, 2020, Jed LeBlanc and his wife, Lisa LeBlanc, came into the Pontchartrain Levee District Headquarter offices to complete Mr. LeBlanc's retirement paperwork. This office inadvertently failed to fill out the proper application. In truth and in fact, it was the desire and intention of Mr. LeBlanc to execute the <u>Application for Retirement</u> <u>with Initial Benefit Option.</u> (This office submitted the Application for Retirement and that was NOT his desire).

In addition to the error referenced above, the Pontchartrain Levee District entered the incorrect term date. As such, this agency requests a change in termination date to Friday, July 3, 2020 (7-3-2020) and an official retirement date of Saturday, July 4, 2020 (7-4-2020). Again, due to the administrative error by our office and due to the urgency of this matter we kindly request that LASERS make reference to these corrected documents and approve such administrative error as soon as possible.

THE BOARD OF COMMISSIONERS OF THE PONTCHARTRAIN LEVEE DISTRICT

Should you have any questions or need any additional information, please do not hesitate to contact me at the above telephone number or feel free to email at <u>mgorman@leveedistrict.org</u> at your earliest convenience. Thank you again for your courtesies and cooperation in this matter.

With kindest personal regards, I remain,

Very truly yours Monica S. Gorman,

Monica S. Gorman, Executive Director

cc: Dwight Poirrier



8401 United Plaza Blvd., Baton Rouge, LA 70809 | Mail: P.O. Box 44213, Baton Rouge, LA 70804-4213 Toll-free: 1.800.256,3000 | Local: 225.922.0600 | www.lasersonline.org

Date: August 11, 2020

To: Cindy Rougeou Tina V. Grant

From: Artie Fillastre

Subject: Administrative Error -- Reemployed Retiree Application Not Submitted

Member Name: James Scott

SSN: XXX-XX-1379

This request for administrative error is for an employee with the Agency # 00654 – Tensas Basin Levee District. The member retired and returned to work in February of 2020. At that time, no Re-employment of Retiree form was completed. In July of 2020, when the error was determined, the retiree was considered a rehired retiree under the provisions of Option 3 by default as defined by statute.

The agency has requested that the member be allowed to select a rehired retiree option since the member neglected to complete the reemployment form due to agency error. The retiree has now submitted the Re-employment of Retiree form and has selected Option 1A.

I recommend that this request be approved.

Approval of Executive Counsel - Tina V. Grant

Signature: <u>Tina V. Grant</u> Tina V. Grant (Aug 12, 2020 14:53 CDT)

Approval of Executive Director - Cindy Rougeou

Signature:

Rouges (Aug 12, 2020 5 55 CD1

BOARD OF TRUSTEES:

Thomas Bickham, Board Chair Beverly Hodges, Vice Chair Virginia Burton Charles Castille

Commissioner Jav Dardenne Rep. Lance Harris Judge William Kleinpeter Janice Lansing Barbara McManus Lori Pierce Sen, Edward Price Hon, John Schröder Shannon Templet Cindy Rougeou, Executive Director



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Rayville,		Winnsboro, LA	Monroe, LA
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Hon. Drew Keahey President **Caldwell Parish** Columbia, LA

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Com. Rodney Hutchins Vice President Catahoula Parish Harrisonburg, LA

TENSAS BASIN LEVEE DISTRICT 505 DISTRICT DRIVE **MONROE, LOUISIANA 71202** PHONE: 318-323-1130 FAX: 318-323-1177 tensasbasin@bellsouth.net

July 27, 2020

Louisiana State Employee's Retirement System P.O. Box 44213 Baton Rouge, LA 70804-4213

Re: James Scott

To Whom It May Concern:

An administrative error occurred in regards to rehired retiree James Scott, classified WAE, due to an oversight of the form not being sent in error. Please enroll James Scott in option 1A for rehired retiree effective July 27, 2020.

Thank you,

Kristina Kennedy **Human Resources Tensas Basin Levee District** 505 District Rd Monroe, La 71202



2020 Committee Assignments

Thomas Bickham, Board Chair

Management Committee

Janice Lansing, Chair Thomas Bickham Virginia Burton Charles Castille *Barbara Goodson/Richard McGimsey Afranie Adomako Beverly Hodges William Kleinpeter **Amy Mathews/John Broussard James Mack/Philip Qualls Barbara McManus Lori Pierce Senator Ed Price Shannon Templet

Investment Committee

William Kleinpeter, Chair Thomas Bickham Virginia Burton Charles Castille *Barbara Goodson/Rick McGimsey Afranie Adomako Beverly Hodges Janice Lansing **Amy Mathews/John Broussard James Mack/Philip Qualls Barbara McManus Lori Pierce Senator Ed Price Shannon Templet

Beverly Hodges, Vice Chair

Legislative Committee

Charles Castille, Chair Thomas Bickham Virginia Burton *Barbara Goodson/Richard McGimsey Afranie Adomako Beverly Hodges William Kleinpeter Janice Lansing **Amy Mathews/John Broussard James Mack/Philip Qualls Barbara McManus Lori Pierce Senator Ed Price Shannon Templet

Audit Committee

Barbara McManus, Chair Virginia Burton William Kleinpeter Janice Lansing

*Designee – Commisioner - D of A

**Designee – Treasurer Schroder

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