PRINT ALL INFORMATION www.lasersonline.org



P.O. Box 44213, Baton Rouge, LA 70804-4213 225.922.0600 · Toll-Free 1.800.256.3000 Fax 225.935.2856

Application for Retirement with Initial Benefit Option (IBO) (form to be used if the member was eligible to retire *on or before* 01/01/2004)

Member's First Name	Middle Name	Last Name	Today's Date	Social Security Number
IMPORTANT: Complete the entire f	orm. Follow the spec	rific instructions for each section. All date	s should be in MM	/DD/YYYY format.
SECTION 1: MEMBER'S INF	ORMATION (a _j	oplication must be completed in	full)	
Member's Mailing Address		City	State	Zip Code
Daytime Area Code/Phone Number	Evening Area Co	ode/Phone Number Email Address		Member's Birth Date
Would you like your address changed	l tot he above if it do	es not match our records? Yes [No	
Female Male	Single [☐ Married ☐ Divorced ☐ Widow	ed	
Have you ever been divorced?	Yes No			
SECTION 2: SELF-DIRECTE	D PLAN INFOR	MATION		
		uary 1, 2004, you have the option to chool Plan. Unless you complete Form 9-04 T		
SECTION 3: GENERAL INFO	RMATION			
		your termination date and must be com l or the day after termination, whichever		ety. The effective date of
6) Copy of death certificate of 7) Form 4-04, Spousal Consent 8) Form 6-03, Option 2B Desition 9) Form 4-05, Authorization for 10) W-4P, Withholding Certification for the second	ards for member and benefic applicable if applicable if applicable ntracts, Prenuptial A of former spouse, if a pplicable ignee, if applicable for Direct Depositicate for Pension or Anax withholding will be	beneficiary eficiary agreements, Separate Property Agreement applicable anuity Payments. This form is not required e set as Single with no adjustments.		

NO RETIREMENT BENEFITS WILL BE PAID UNTIL LASERS HAS RECEIVED ALL OF THE REQUIRED DOCUMENTS.

SECTION 4: SELECTION OF INITIAL BENEFIT OPTION (IBO)	
elect to receive a lump sum amount of up to 36 months of my maximum benefit. I understand that this lump sum will be placed in account. I understand that by making this choice I am not eligible for Retirement Option 1 or early retirement. I understand that if plan, I will receive an actuarially reduced lifetime benefit based on the amount of the lump sum chosen. Please choose one of the for options:	I choose this
I elect to receive a lump sum amount of \$ (up to 36 months of your maximum retirement benefit)	
I elect to receive the MAXIMUM lump sum amount (36 months of your maximum retirement benefit) Initials	
SECTION 5: SELECTION OF RETIREMENT PLAN OPTION (Choose one)	
f you are a member of one of the following LASERS retirement plans, select this box only and do NOT select a retirement option below as you	r benefits are
lirected to survivors by statute: Wildlife Agent	
Hazardous Duty Services Plan	
	Initials
RESTRICTION FOR MARRIED MEMBERS: If you are married and do not have a separate property agreement, you must choose a retirement optorovides a benefit for your spouse that is at least fifty percent (50%) of the benefit payable to you. You may choose another option or name someon your spouse as your beneficiary if your spouse agrees with the choice and signs Form 4-04 <i>Spousal Consent</i> form in the presence of a Notary Public 11:446(F)).	e other than
MAXIMUM PLAN pays you the highest lifetime monthly benefit and pays a lump-sum refund of any unused portion of your accumulated contributions to your named beneficiary(ies) upon your death. (Contributions are usually exhausted in approximately 2 years.) Attach Form 14-04 Spousal Consent, if applicable.	Initials
, , , , , , , , , , , , , , , , , , , ,	
OPTION 2A pays you a benefit that is reduced from the Maximum Plan according to the age difference between you and your named beneficiary and pays the same monthly benefit to your named beneficiary after your death for the lifetime of the beneficiary. Only one beneficiary can be	
named and the beneficiary cannot be changed after retirement.	Initials
OPTION 2B pays you a benefit that is reduced from the Maximum Plan according to the age differences between you, your named beneficiary, and your mentally handicapped child/children. Upon your death, a benefit is paid to your named beneficiary for life. Upon the death of the	
peneficiary, a benefit will be continued throughout the life of your mentally handicapped child/children. Form 6-03, Option 2B Mentally Handicapped Designee must be completed and submitted with this application.	Initials
OPTION 3 pays you a benefit that is reduced from the Maximum plan according to the age difference between you and your named beneficiary and pays 50% of your monthly benefit to your named beneficiary after your death for the lifetime of the beneficiary. Only one beneficiary can be	
named and the beneficiary cannot be changed after retirement.	Initials
OPTION 4A pays you 90% of the Maximum Plan and pays 55% of the Maximum Plan to your spouse after your death for their lifetime. You and your spouse must be married at least two years at the time of your retirement. Only your spouse may be named as beneficiary and cannot be	
changed after retirement.	Initials
OPTION 4B pays you a benefit that is reduced from the Maximum Plan according to the age difference between you and your named beneficiary	
and pays 55% of your monthly benefit to your named beneficiary after your death for the lifetime of the beneficiary. Only one beneficiary can be named and the beneficiary cannot be changed after retirement.	Initials

Social Security Number

SECTION 6: SELF-FUNDED (COLA (may be selected in addi	tion to the above chos	sen option)	
ffective on your retirement annivers pproval, the Self-Funded COLA is fuctuarially reduced benefit for your li	y reduced retirement allowance plus a ary date. Unlike the system generated unded by you through the actuarial red fetime. It can take many years to regai f your retirement, you are eligible to se ge 55.	COLAs, which are funded luction of your monthly ret n the benefits initially redu	by the retirem tirement bene ced in order to	nent system upon legislative fit. You will receive the o fund the Self-Funded
our retirement date. The choice to t	d COLA, you must complete Form 04- ake the Self-Funded COLA is irrevoc otain a retirement benefits estimate p	able, and you will receive	the actuariall	<u>-</u>
0.00	BENEFICIARY INFORMATIO			
	es ONLY if you choose the Maximum omplete Form 1-06 Designation of Benej . Spousal Consent.			
ull Name of Retirement Beneficiary	,	Birthdate of Beneficiary	Social So	ecurity Number
Mailing Address, City, State and Zip Coo	le	Relationship to Member	Male I	Date of Marriage - if applicable
			Female	
SECTION 8: INITIAL BENEF	IT OPTION (IBO) BENEFICIA	RY INFORMATION		
Our IBO beneficiary may be differed BO beneficiaries, do not complete thi	ent from your retirement beneficiary. is section. You must complete Form 1-	You can have multiple IBO Of Designation of Beneficiary	O beneficiari	
Our IBO beneficiary may be differed BO beneficiaries, do not complete thi	ent from your retirement beneficiary.	You can have multiple IBO Of Designation of Beneficiary	O beneficiarion to name mult	
Our IBO beneficiary may be differed BO beneficiaries, do not complete this naming someone other than your spo	ent from your retirement beneficiary. is section. You must complete Form 1-	You can have multiple IBO Of Designation of Beneficiary Consent.	O beneficiarion to name mult	iple beneficiaries. If
Our IBO beneficiary may be differed BO beneficiaries, do not complete this naming someone other than your spo	ent from your retirement beneficiary. is section. You must complete Form 1-buse, please attach Form 4-04, Spousal C	You can have multiple IBO Of Designation of Beneficiary Consent.	O beneficiario to name mult Social So	iple beneficiaries. If
Your IBO beneficiary may be difference BO beneficiaries, do not complete the comple	ent from your retirement beneficiary. is section. You must complete Form 1-buse, please attach Form 4-04, Spousal C	You can have multiple IB0 06 Designation of Beneficiary Consent. Birthdate of Beneficiary	O beneficiario to name mult Social So	iple beneficiaries. If
Your IBO beneficiary may be difference BO beneficiaries, do not complete the comple	ent from your retirement beneficiary. is section. You must complete Form 1- ouse, please attach Form 4-04, Spousal C	You can have multiple IB0 06 Designation of Beneficiary Consent. Birthdate of Beneficiary Relationship to Member	O beneficiario to name mult Social S	iple beneficiaries. If
Your IBO beneficiary may be differed BO beneficiaries, do not complete the naming someone other than your spotull Name of IBO Beneficiary Mailing Address, City, State and Zip Cooperation of the Cooperat	ent from your retirement beneficiary. is section. You must complete Form 1-buse, please attach Form 4-04, Spousal C	You can have multiple IBO 26 Designation of Beneficiary Consent. Birthdate of Beneficiary Relationship to Member CLEAVE system for at least 18 conse	O beneficiario to name mult Social So Male Female	iple beneficiaries. If ecurity Number Date of Marriage - if applicable
Your IBO beneficiary may be difference and BO beneficiaries, do not complete the naming someone other than your spot all Name of IBO Beneficiary Mailing Address, City, State and Zip Cooper Section 9: PAYMENT OF Use of you have had a break in service, you late to be eligible to convert your unit	ent from your retirement beneficiary. is section. You must complete Form 1-inuse, please attach Form 4-04, Spousal Complete INUSED ANNUAL AND SICE u must have contributed back into the	You can have multiple IBC 06 Designation of Beneficiary Consent. Birthdate of Beneficiary Relationship to Member C LEAVE system for at least 18 consent credit or lump sum payn	O beneficiario to name mult Social So Male Female	iple beneficiaries. If ecurity Number Date of Marriage - if applicable
Gour IBO beneficiary may be difference and BO beneficiaries, do not complete the laming someone other than your spot all Name of IBO Beneficiary Mailing Address, City, State and Zip Cook for the service, you have had a break in service, you late to be eligible to convert your until I elect to convert all unused leave I elect to receive a lump sum paying payment will be based on the acting payment is subject to 20% federal	ent from your retirement beneficiary. is section. You must complete Form 1-buse, please attach Form 4-04, Spousal Code DNUSED ANNUAL AND SICE of the section with the section of the sect	You can have multiple IBC 06 Designation of Beneficiary Consent. Birthdate of Beneficiary Relationship to Member CLEAVE system for at least 18 consent credit or lump sum payners, to retirement credit. The payon increase in lieu of conversion to esalary of my position (R.S. mit IRS Form W4-R along was consent.)	O beneficiario to name mult Social So Male I Female Cutive monthment. retirement cre 11:424(A,E)). with this reque	ecurity Number Date of Marriage - if applicable s after your reemployment edit. I understand that the I understand that this est to have more than 20%
Gour IBO beneficiary may be difference and BO beneficiaries, do not complete the naming someone other than your spot all Name of IBO Beneficiary Mailing Address, City, State and Zip Coordinate to be eligible to convert your until a leect to convert all unused leave a leect to receive a lump sum paying payment will be based on the acting payment is subject to 20% federal withheld), and that this informatic	In the from your retirement beneficiary. It is section. You must complete Form 1-buse, please attach Form 4-04, Spousal Complete, please attach Form 4-04, Spousal Complete Form 4-04, Spousal Complet	You can have multiple IBC 06 Designation of Beneficiary Consent. Birthdate of Beneficiary Relationship to Member C LEAVE system for at least 18 consent credit or lump sum payners, and the conversion to esalary of my position (R.S. mit IRS Form W4-R along ward-R can be located on the IRS.)	O beneficiario to name mult Social So Male I Female Cutive monthment. retirement cre 11:424(A,E)). rith this reque RS website at	Date of Marriage - if applicable s after your reemployment edit. I understand that the I understand that this est to have more than 20% www.irs.gov.
Gour IBO beneficiary may be difference BO beneficiaries, do not complete the laming someone other than your spot all Name of IBO Beneficiary Mailing Address, City, State and Zip Coordinate to be eligible to convert your until a leect to receive a lump sum paying payment will be based on the acting payment is subject to 20% federal withheld), and that this information. I elect to make a direct rollover to	ent from your retirement beneficiary. It is section. You must complete Form 1-buse, please attach Form 4-04, Spousal Complete. INUSED ANNUAL AND SICE of the used sick and annual leave to retirement (less leave paid by the employing age ment of my unused annual and sick leave and value of the leave and not on the income tax withholding (unless I subton will be supplied to the IRS. Form Words and the supplied to the IRS.	You can have multiple IBC 06 Designation of Beneficiary Consent. Birthdate of Beneficiary Relationship to Member C LEAVE system for at least 18 consent credit or lump sum payners, and the conversion to esalary of my position (R.S. mit IRS Form W4-R along ward-R can be located on the IRS.)	O beneficiario to name mult Social So Male I Female Cutive monthment. retirement cre 11:424(A,E)). rith this reque RS website at	Date of Marriage - if applicable s after your reemployment edit. I understand that the I understand that this est to have more than 20% www.irs.gov.

Social Security Number

Social Security Number	
	_

SECTION 10: MEMBER SIGNATURE

I have read and understand this application for retirement and certify that, to the best of my knowledge, all information provided on this
document is true and correct. I understand that my retirement option cannot be changed after the date of retirement. I hereby acknowledge
receipt of the attached multi-page document, "Special Tax Notice Regarding Plan Payments," which explains important tax information,
options, and effects of this transaction.

Member's Signature		Date		
SECTION 11: AGENCY SIGNATU	JRE AND CERTIFI	ICATION		
Name of Personnel Officer	Name of Ager	ncy	Title	
Personnel Officer Email Address		Daytime Area Code/	Phone Number	
Signature of Personnel Officer	Date	Date of Termi	nation	

The date of termination should be the member's last working day and not the member's retirement date. Form 7-01 Certification of Unused Annual and Sick Leave must be forwarded to LASERS after termination of employment.



SPECIAL TAX NOTICE REGARDING PLAN PAYMENTS

YOUR ROLLOVER OPTIONS

You are receiving this notice because all or a portion of a payment you are receiving from the Louisiana State Employees' Retirement System (the "Plan") is eligible to be rolled over to an IRA or an employer plan. This notice is intended to help you decide whether to make such a rollover.

This notice describes the rollover rules that apply to payments from the Plan that are not from a designated Roth account (a type of account with special tax rules in some employer plans).

Rules that apply to most payments from a plan are described in the "General Information About Rollovers" section. Special rules that only apply in certain circumstances are described in the "Special Rules and Options" section.

GENERAL INFORMATION ABOUT ROLLOVERS

How can a rollover affect my taxes?

You will be taxed on a payment from the Plan if you do not roll it over. If you are under age 59½ and do not execute a rollover, you will also have to pay a 10% additional income tax on early distributions (generally, distributions made before age 59½), unless an exception applies. However, if you roll over, you will not have to pay tax until you receive payments later and the 10% additional income tax will not apply if those payments are made after you are age 59½ (or if an exception to the 10% additional income tax applies).

Where may I roll over the payment?

You may roll over the payment to either an IRA (an individual retirement account or individual retirement annuity) or an employer plan (a tax-qualified plan, section 403(b) plan, or governmental section 457(b) plan) that will accept the rollover. The rules of the IRA or employer plan that holds the rollover will determine your investment options, fees, and rights to payment from the IRA or employer plan (for example, no spousal consent rules apply to IRAs and IRAs may not provide loans). Further, the amount rolled over will become subject to the tax rules that apply to the IRA or employer plan.

How do I execute a rollover?

There are two ways to execute a rollover: a direct rollover or a 60-day rollover.

<u>If you execute a direct rollover</u>, the Plan will make the payment directly to your IRA or an employer plan. You should contact the IRA sponsor or the administrator of the employer plan for information on how to accomplish a direct rollover.

If you do not perform a direct rollover, you may still roll over by making a deposit into an IRA or eligible employer plan that will accept it. Generally, you will have 60 days after you receive the payment to make the deposit. If you do not make a direct rollover, the Plan is required to withhold 20% of the payment for federal income taxes (up to the amount of cash and property received other than employer stock). This means that, in order to roll over the entire payment in a 60-day rollover, you must use other funds to make up for the 20% withheld. If you do not roll over the entire amount of the payment, the portion not rolled over will be taxed and will be subject to the 10% additional income tax on early distributions if you are under age 59½ (unless an exception applies).

How much may I roll over?

If you wish to do a rollover, you may roll over all or part of the amount eligible for rollover. Any payment from the Plan is eligible for rollover, except:

- Certain payments spread over a period of at least 10 years or over your life or life expectancy (or the lives or joint life expectancy of you and your beneficiary)
- Required minimum distributions after age 73, or after death;
- Hardship distributions
- Corrective distributions of contributions that exceed tax law limitations
- Payments of certain automatic enrollment contributions requested to be withdrawn within 90 days of the first contribution

The Plan administrator or the payor can tell you what portion of a payment is eligible for rollover.

If I do not execute a rollover, will I have to pay the 10% additional income tax on early distributions?

If you are under age 59½, you will have to pay the 10% additional income tax on early distributions for any payment from the Plan (including amounts withheld for income tax) that you do not roll over, unless one of the exceptions listed below applies. This tax applies to the part of the distribution that you must include in income and is in addition to the regular income tax on the payment not rolled over.

The 10% additional income tax does not apply to the following payments from the Plan:

- Payments made after you separate from service if you will be at least age 55 in the year of the separation
- Payments that start after you separate from service if paid at least annually in equal or close to equal amounts over your life or life expectancy (or the lives or joint life expectancy of you and your beneficiary)
- Payments from a governmental defined benefit pension plan made after you separate from service if you are a public safety employee and you are at least age 50 in the year of the separation
- Payments made due to disability
- Payments after your death
- Corrective distributions of contributions that exceed tax law limitations
- Payments made directly to the government to satisfy a federal tax levy
- Payments made under a qualified domestic relations order (QDRO)
- Payments up to the amount of your deductible medical expenses (without regard to whether you itemize deductions for the taxable year)
- Certain payments made while you are on active duty if you were a member of a reserve component called to duty after September 11, 2001 for more than 179 days
- Payments of certain automatic enrollment contributions requested to be withdrawn within 90 days of the first contribution.
- Payments excepted from the additional income tax by federal legislation relating to certain emergencies and disasters; and
- Phased retirement payments made to federal employees.

If I make a rollover to an IRA, will the 10% additional income tax apply to early distributions from the IRA?

If you receive a payment from an IRA when you are under age 59½, you will have to pay the 10% additional income tax on early distributions from the IRA, unless an exception applies. In general, the exceptions to the 10% additional income tax for early distributions from an IRA are the same as the exceptions listed above for early distributions from a plan. However, there are a few differences for payments from an IRA, including:

- There is no exception for payments after separation from service that are made after age 55 in the year of the separation (or age 50 for qualified public safety employees) does not apply.
- The exception for qualified domestic relations orders (QDROs) does not apply (although a special rule applies under which, as part of a divorce or separation agreement, a tax-free transfer may be made directly to an IRA of a spouse or former spouse).
- The exception for payments made at least annually in equal or close to equal amounts over a specified period applies without regard to whether you have had a separation from service.
- There are additional exceptions for (1) payments for qualified higher education expenses, (2) payments up to \$10,000 used in a qualified first-time home purchase, and (3) payments for health insurance premiums after you have received unemployment compensation for 12 consecutive weeks (or would have been eligible to receive unemployment compensation but for self-employed status).

Will I owe State income taxes?

This notice does not describe any State or local income tax rules (including withholding rules).

SPECIAL RULES AND OPTIONS

If your payment includes after-tax contributions

After-tax contributions included in a payment are not taxed. If a payment is only part of your benefit, an allocable portion of your after-tax contributions is generally included in the payment, so you cannot take a payment of only after-tax contributions. However, if you have pre-1987 after-tax contributions maintained in a separate account, a special rule may apply to determine whether the after-tax contributions are included in a payment. In addition, special rules apply when you do a rollover, as described below.

You may roll over to an IRA a payment that includes after-tax contributions through either a direct rollover or a 60-day rollover. You must keep track of the aggregate amount of the after-tax contributions in all of your IRAs (in order to determine your taxable income for later payments from the IRAs). If you do a direct rollover of only a portion of the amount paid from the Plan and at the same time the rest is paid to you, the portion directly rolled over consists first of the amount that would be taxable if not rolled over. For example, assume you are receiving a distribution of \$12,000, of which \$2,000 is after-tax contributions. In this case, if you directly roll over \$10,000 to an IRA that is not a Roth IRA, no amount is taxable because the \$2,000 amount not directly rolled over is treated as being after-tax contributions. If you do a direct rollover of the entire amount paid from the Plan to two or more destinations at the same time, you can choose which destination receives the after-tax contributions.

Similarly, if you do a 60-day rollover to an IRA of only a portion of a payment made to you, the after-tax contributions are treated as rolled over last. For example, assume you are receiving a distribution of \$12,000, of which \$2,000 is after-tax contributions, and no part of the distribution is directly rolled over. In this case, if you roll over \$10,000 to an IRA that is not a Roth IRA in a 60-day rollover, no amount is taxable because the \$2,000 amount not rolled over is treated as being after-tax contributions.

You may roll over to an employer plan all of a payment that includes after-tax contributions, but only through a direct rollover (and only if the receiving plan separately accounts for after-tax contributions and is not a governmental section 457(b) plan). You can make a 60-day rollover to an employer plan of part of a payment that includes after-tax contributions, but only up to the amount of the payment that would be taxable if not rolled over.

If you miss the 60-day rollover deadline

Generally, the 60-day rollover deadline cannot be extended. However, the IRS has the limited authority to waive the deadline under certain extraordinary circumstances, such as when external events prevented you from completing the rollover by the 60-day rollover deadline. Under certain circumstances, you may claim eligibility for a waiver of the 60-day rollover deadline by making a written self-certification. Otherwise, to apply for a waiver, you must file a private letter ruling request with the IRS. Private letter ruling requests require the payment of a nonrefundable user fee. For more information, see IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*.

If you were born on or before January 1, 1936

If you were born on or before January 1, 1936, and receive a lump sum distribution that you do not roll over, special rules for calculating the amount of the tax on the payment might apply to you. For more information, see IRS Publication 575, *Pension and Annuity Income*.

If your payment is from a governmental section 457(b) plan

If the Plan is a governmental section 457 (b) plan, the same rules described elsewhere in this notice generally apply, allowing you to roll over the payment to an IRA or an employer plan that accepts rollovers. One difference is that, if you do not do a rollover, you will not have to pay the 10% additional income tax on early distributions from the Plan even if you are under age 59½ (unless the payment is from a separate account holding rollover contributions that were made to the Plan from a tax-qualified plan, a section 403(b) plan, or an IRA). However, if you do a rollover to an IRA or to an employer plan that is not a governmental section 457(b), a later distribution that is not a qualified distribution made before age 59½ will be subjected to the 10% additional income tax on early distributions (unless an exception applies). Other differences include that you cannot do a rollover if the payment is due to an "unforeseeable emergency" and the special rules under "If your payment includes employer stock that you do no roll over" and "If you were born on or before January 1, 1936" do not apply.

If you are an eligible retired public safety officer and your pension payment is used to pay for health coverage or qualified long-term care insurance

If the Plan is a governmental plan, you retired as a public safety officer, and your retirement was by reason of disability or was after normal retirement age, you can exclude from your taxable income plan payments paid directly as premiums to an accident or health plan (or a qualified long-term care insurance contract) that your employer maintains for you, your spouse, or your dependents, up to a maximum of \$3,000 annually. For this purpose, a public safety officer is a law enforcement officer, firefighter, chaplain, or member of a rescue squad or ambulance crew.

If you roll over your payment to a Roth IRA

If you roll over a payment from the Plan to a Roth IRA, a special rule applies under which the amount of the payment rolled over (reduced by any after-tax amounts) will be taxed. In general, the 10% additional income tax on early distributions will not apply. However, if you take the amount rolled over out of the Roth IRA within the 5-year period that begins on January 1 of the year of the rollover, the 10% additional income tax will apply (unless an exception applies).

If you roll over the payment to a Roth IRA, later payments from the Roth IRA that are qualified distributions will not be taxed (including earnings after the rollover). A qualified distribution from a Roth IRA is a payment made after you are age 59½ (or after your death or disability, or as a qualified first-time homebuyer distribution of up to \$10,000) and after you have had a Roth IRA for at least 5 years. In applying this 5-year rule, you count from January 1 of the year for which your first contribution was made to a Roth IRA. Payments from the Roth IRA that are not qualified distributions will be taxed to the extent of earnings after the rollover, including the 10% additional income tax on early distributions (unless an exception applies). You do not have to take required minimum distributions from a Roth IRA during your lifetime. For more information, see IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*, and IRS Publication 590-B, *Distributions from Individual Retirement Arrangements (IRAs)*.

If you are not a plan participant

<u>Payments after death of the participant</u>. If you receive a distribution after the participant's death that you do not roll over, the distribution will generally be taxed in the same manner described elsewhere in this notice. However, the 10% additional income tax on early distributions and the special rules for public safety officers do not apply, and the

was born on or before January 1, 1936.

If you are a surviving spouse. If you receive a payment from the Plan as the surviving spouse of a deceased participant, you have the same rollover options that the participant would have had, as described elsewhere in this notice. In addition, if you choose to make a rollover to an IRA, you may treat the IRA as your own or as an inherited IRA.

An IRA you treat as your own is treated like any other IRA of yours, so that payments made to you before you are age 59½ will be subject to the 10% additional income tax on early distributions (unless an exception applies) and required minimum distributions from your IRA do not have to start until after you are age 73.

If you treat the IRA as an inherited IRA, payments from the IRA will not be subject to the 10% additional income tax on early distributions. However, if the participant had started taking required minimum distributions, you will have to receive required minimum distributions from the inherited IRA. If the participant had not started taking required minimum distributions from the Plan, you will not have to start receiving required minimum distributions from the inherited IRA until the year the participant would have been age 73.

If you are a surviving beneficiary other than a spouse

participant's death and you are a designated beneficiary other than a surviving spouse, the only rollover

subject to the 10% additional income tax on early distributions. You will have to receive required minimum distributions from the inherited IRA.

<u>Payments under a qualified domestic relations order</u>. If you are the spouse or former spouse of the participant who receives a payment from the Plan under a qualified domestic relations order (QDRO), you generally have the same options and the same tax treatment that the participant would have (for example, you may roll over the payment to your own IRA or an eligible employer plan that will accept it). Payments under the QDRO will not be subject to the 10% additional income tax on early distributions.

If you are a nonresident alien

If you are a nonresident alien and you do not make a direct rollover to a U.S. IRA or U.S. employer plan, instead of withholding 20%, the Plan is generally required to withhold 30% of the payment for federal income taxes. If the amount withheld exceeds the amount of tax you owe (as may happen if you make a 60-day rollover), you may request an income tax refund by filing Form 1040NR and attaching your Form 1042-S. See Form W-8BEN for claiming that you are entitled to a reduced rate of withholding under an income tax treaty. For more information, see also IRS Publication 519, *U.S. Tax Guide for Aliens*, and IRS Publication 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*.

Other special rules

If a payment is one in a series of payments for less than 10 years, your choice whether to make a direct rollover will apply to all later payments in the series (unless you make a different choice for later payments).

If your payments for the year are less than \$200 (not including payments from a designated Roth account in the Plan), the Plan is not required to allow you to make a direct rollover and is not required to withhold for federal income taxes. However, you may execute a 60-day rollover.

Unless you elect otherwise, a mandatory cashout of more than \$1,000 (not including payments from a designated Roth account in the Plan) will be directly rolled over to an IRA chosen by the Plan administrator or the payor. A mandatory cashout is a payment from a plan to a participant made before age 62 (or normal retirement age, if later) and without consent, where the participant's benefit does not exceed \$5,000 (not including any amounts held under the plan as a result of a prior rollover made to the plan).

You may have special rollover rights if you recently served in the U.S. Armed Forces. For more information on special rollover rights related to the U.S. Armed Forces, see IRS Publication 3, *Armed Forces' Tax Guide*. You also may have special rollover rights if you were affected by a federally declared disaster (or similar event), or if you received a distribution on account of a disaster. For more information on special rollover rights related to disaster relief, see the IRS website at www.irs.gov.

FOR MORE INFORMATION

You may wish to consult with the Plan administrator or payor, or a professional tax advisor, before taking a payment from the Plan. Also, you can find more detailed information on the federal tax treatment of payments from employer plans in: IRS Publication 575, *Pension and Annuity Income*; IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*; IRS Publication 590-B, *Distributions from Individual Retirement Arrangements (IRAs)*; and IRS Publication 571, *Tax-Sheltered Annuity Plans* (403(b) Plans). These publications are available from a local IRS office, on the web at www.irs.gov, or by calling 1-800-TAX-FORM.