

# DROP/IBO ACCOUNT WITHDRAWALS *& the Self-Directed Plan*

(La. R.S. 11:447)

## DROP/IBO Accounts Held at LASERS

If you were eligible to retire before January 1, 2004, and have a LASERS DROP or IBO account, you can make withdrawals from your account after you terminate state service.

### **You may choose from the following disbursement methods:**

- Rollover to a qualified tax annuity plan or IRA
- Lump-sum payment of the entire balance
- Payment of a specified amount (as requested)
- Monthly withdrawals of a specified amount
- Monthly withdrawals of an amount based on your expected lifetime
- Annual withdrawal of a specified amount

Tax penalties may apply depending on the withdrawal method selected. Lump-sum payments, one-time payments, and monthly payments where the distributions will be paid out in less than 10 years, will be subject to a mandatory 20 percent federal income tax withholding. If you are under age 59 ½, payments may also be subject to a 10 percent early withdrawal penalty. LASERS recommends that you consult a qualified tax advisor before making any decision about the withdrawal of these funds.

IRS laws dictate that withdrawals must begin no later than April 1 of the year that follows the latter of a) the calendar year that you reach 73, or b) the calendar year in which you retire. At the beginning of each year, LASERS will notify you of the amount of your minimum required distribution for that year. If you have not met this minimum distribution by December 1, a check for the required amount will automatically be issued to you so that you will avoid any IRS penalties.

Should you die, your DROP/IBO account beneficiary will be entitled to the remaining funds in your DROP/IBO account. LASERS encourages you to consult a tax advisor for withdrawal restrictions.

## Self-Directed Plan DROP/IBO Accounts

Members eligible to retire on or after January 1, 2004, automatically have their DROP/IBO accounts transferred to the third-party administrator, EMPOWER. Members who have a DROP/IBO account held at LASERS can make the irrevocable decision to transfer the balance of their DROP account to EMPOWER.

Once your DROP/IBO account balance has been transferred to EMPOWER, you may choose from a wide array of fixed and variable investment options. Each option is explained in the EMPOWER Services booklet and fund data sheets. Participation in the Self-Directed Plan (SDP) may result in the loss of principal or earnings based on market performance. Each participant agrees that neither the State of Louisiana nor LASERS is obligated for any loss in account funds.

Please contact EMPOWER to find out about your withdrawal options and submit all forms requesting

a withdrawal to EMPOWER. Upon your death, your designated beneficiary should contact EMPOWER for information regarding the DROP/IBO account.

Visit the EMPOWER website, [www.LouisianaDCP.com](http://www.LouisianaDCP.com), or call KeyTalk, toll free, at 800.701.8255. The website and KeyTalk are available to you 24 hours a day, seven days a week.

### EMPOWER

9100 Bluebonnet Centre Blvd., Suite 203  
Baton Rouge, LA 70809  
225.926.8082 or toll free 800.937.7604

## Taxes

All DROP/IBO Distributions from LASERS and the SDP are exempt from Louisiana state income tax. Ordinary federal income tax will apply to any benefit received during the calendar year, and some penalties may apply for early withdrawal. Form 1099-R (federal tax) will be issued to you annually and will include any DROP/IBO withdrawals. ■

## APPLICATION PROCESS

To make a withdrawal from your LASERS DROP/IBO account, you must submit the following to LASERS:

- *Form 09-03: Request for Withdrawal from DROP-IBO*
- *Form 04-05: Authorization for Direct Deposit (for Direct Deposit only)*
- *Form 02-01A: Authorization for Direct Rollover (for rollovers only)*



## MEMBER FORMS

**Form 09-03: Request for Withdrawal from DROP-IBO**

**Form 04-05: Authorization for Direct Deposit**

**Form 02-01A: Authorization for Direct Rollover**